

**DDA Amendment #1 2019 - Questions and Answers**  
**February 25, 2019**

Question	DDA Response	Topic
As part of the new Assistive technology changes can a staff person become certified or will we have to use a specific provider	Yes a staff person can become certified. Staff providing services must have the required credentials, license, or certification in an area related to the specific type of technology needed.	Assistive Technology
Can a provider hire a certified professional from any Healthcare Staffing Agency to operate any assistive technology for a waiver provider without the person been an employee of the provider?	Yes, if a provider is an approved DDA Organized Health Care Provider, then they can hire a AT professional to provide AT services, as long as he or she meets the criteria necessary to carry out the waiver service.	Assistive Technology <b>New</b>
Also the repair and maintenance of the devices on page 4 bullets 4 & 7 are a monthly fee which is usually through a warranty on the device. As we all know that the devices do not always get handled with kit gloves so how will this be considered?	All service request are considered based on the approved service description, requirements, and policies. Repair and maintenance monthly fees will be considered.	Assistive Technology <b>New</b>
Some of the speech and communication devices that which clients use as text to speech require data plan which are provided through cellular carriers is this something that will be handled on a case by case bases?	All service requests are considered based on the approved service description, requirements, and policies. AT service description includes general types of technology support such as for speech and communication devices. The Waiver does not pay for smartphones and associated monthly service line or data cost. These items can be purchased by the participant with their own personal funds similar to the general public. There are a variety of speech and communication devices that do not require data plans.	Assistive Technology <b>New</b>
The BSS clinician qualifications changes seems to indicate that DDA wants BCBA's and Licensed Behavior Analysts to provide the service. Are Licensed Psychologists, Psychology Associates, and LCPC's who provide BSS being phased out?	The DDA is not proposing to eliminate the licensure requirements. The license requirements were inadvertently deleted when the competencies were added. The DDA wants licensed and qualified professionals to provide these services.	Behavioral Support Services
How do you determine BSS competency for unlicensed practitioners?	To be an approved provider of BSS services, clinicians must be licensed in MD and demonstrate specific competencies. Their resumes and supporting documentation will be reviewed by the Director of Clinical services to ensure that they meet the required licensure and competencies. The only unlicensed position within the BSS services would be that of a BSIS staff (which still requires 40 hours of RBT training.). <i>(Note: The DDA is not proposing to eliminate the licensure requirements. The license requirements were inadvertently deleted when the competencies were added.)</i>	Behavioral Support Services
It seems that some of the changes reduce the quality and professionalism of care. Why would we eliminate these more stringent requirements? Cost?	The DDA is not proposing to eliminate the licensure requirements. The license requirements were inadvertently deleted when the competencies were added. Qualified clinicians must meet one of the following standards: licensed psychologist; psychology associate working under the license of the psychologist; licensed professional counselor; licensed certified social worker-clinical; or licensed behavioral analyst. In addition to the licensure requirements, the DDA also accepted recommendations from the State Behavioral Support Committee for clinicians to have appropriate licensure and also demonstrate competencies. There is no relationship to cost.	Behavioral Support Services

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Can you clarify the specifics related to the BSIS services and the provider qualifications - the specific RBT training is no longer required but there is still the requirement for a 40 hour training? Can you tell us which/what training would meet this requirement?	All staff providing BSS - Brief Implementation Support Services (BSIS) must complete a 40 hour Registered Behavioral Technician (RBT) course and receive ongoing supervision by a qualified clinician who meets the criteria to provide behavioral assessment and behavioral consultation. The requirement to complete a 40 hour RBT course does not mean that the staff must be certified as a RBT. The knowledge gained from these classes are important to ensure qualified staff are providing this service. The following are approved on line courses for the Registered Behavior Technician: Verbal Behavior Institute <a href="http://onlinerbtraining.com">onlinerbtraining.com</a> , Relias <a href="http://www.relias.com">www.relias.com</a> , and Florida Institute of Technology <a href="http://www.web2.fit.edu/bst/rbt">www.web2.fit.edu/bst/rbt</a> .	Behavioral Support Services
Is the DDA having Behavioral Support Services now directed by non-licensed individuals?	The DDA is not proposing to eliminate the licensure requirements. The license requirements were inadvertently deleted when the competencies were added. We will continue to require a MD licensed Health Occupations professionals (i.e. licensed psychologist; psychology associate working under the license of the psychologist; licensed professional counselor; licensed certified social worker-clinical and licensed behavioral analyst). Clinicians must have a minimum of one year of clinical experience under the supervision of a Maryland licensed Health Occupations professional who has with training and experience in functional analysis and tiered behavior support plans working with individuals with intellectual and developmental disabilities and also demonstrate competencies.	Behavioral Support Services
Can brief, psychological/behavioral consultations that are less the 30 minutes be rounded to 15 minute or 30 minute time?	No. One unit is defined as an hour of service. A provider can submit a claim for the total minutes provided for the day. In addition, billing can be rounded up to an hour when a minimum of 30 minutes is provided as per DDA memo issued on January 30, 2019. The DDA will be providing additional guidance in the near future.	Behavioral Support Services
Is licensed individuals directing Behavior Services now? If not why?	Qualified clinicians must meet one of the following standards: licensed psychologist; psychology associate working under the license of the psychologist; licensed professional counselor; licensed certified social worker-clinical; or licensed behavioral analyst.	Behavioral Support Services <b>New</b>

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<p>Why are you removing the licensure for people who direct behavioral services? Psychological services must be directed by licensed psychologists.</p>	<p>The DDA is not proposing to eliminate the licensure requirements. The license requirements were inadvertently deleted when the competencies were added. We will continue to require a MD licensed Health Occupations professionals (i.e. licensed psychologist; psychology associate working under the license of the psychologist; licensed professional counselor; licensed certified social worker-clinical and licensed behavioral analyst). Clinicians must have a minimum of one year of clinical experience under the supervision of a Maryland licensed Health Occupations professional who has with training and experience in functional analysis and tiered behavior support plans working with individuals with intellectual and developmental disabilities and also demonstrate competencies.</p>	<p style="text-align: center;">Behavioral Support Services <b>New</b></p>
<p>An individual with challenging behaviors requires 4, 15 minute consultative sessions with Behavior Specialist. Is this covered?</p>	<p>Yes. A provider can submit a claim for the total minutes provided for the day. In addition, billing can be rounded up to an hour when a minimum of 30 minutes is provided as per the DDA memo issued on Jan. 30, 2019.</p>	<p style="text-align: center;">Behavioral Support Services <b>New</b></p>
<p>Is DDA having Behavior Services now directed by non-licensed individuals?</p>	<p>No. The DDA is not proposing to eliminate the licensure requirements. The license requirements were inadvertently deleted when the competencies were added. We will continue to require a MD licensed Health Occupations professionals (i.e. licensed psychologist; psychology associate working under the license of the psychologist; licensed professional counselor; licensed certified social worker-clinical and licensed behavioral analyst). Clinicians must have a minimum of one year of clinical experience under the supervision of a Maryland licensed Health Occupations professional who has with training and experience in functional analysis and tiered behavior support plans working with individuals with intellectual and developmental disabilities and also demonstrate competencies.</p>	<p style="text-align: center;">Behavioral Support Services <b>New</b></p>
<p>Our stakeholder group is reviewing the section on Behavioral Support Services. It is unclear what the current position of DDA is with respect to “unit billing”. For example, if an individual has complex and challenging behaviors that require multiple, brief consultations during periods of decompensation how are these handled? If the encounter with the Behavioral Professional lasts &lt;15 minutes, 15 – 30, minutes, 30-60 minutes how would each of these be handled.</p>	<p>A provider can submit a claim for the total minutes provided for the day. In addition, billing can be rounded up to an hour when a minimum of 30 minutes is provided as per the DDA memo issued on Jan. 30, 2019. The DDA will be providing additional guidance in the near future.</p>	<p style="text-align: center;">Behavioral Support Services <b>New</b></p>

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<p>There are hundreds of others complex and challenging individuals with similar needs. It is our understanding that DDA does not allow for such support services to be covered if they are &lt;= 30 minutes in duration. Please clarify the position of DDA and we urge consideration by DDA of allowing brief consultations to be allowed in 15 minute units.</p>	<p>A provider can submit a claim for the total minutes provided for the day. In addition, billing can be rounded up to an hour when a minimum of 30 minutes is provided as per the DDA memo issued on Jan. 30, 2019. The DDA will be providing additional guidance in the near future.</p>	<p>Behavioral Support Services New</p>
<p>Is there a requirement for billing and documentation of services/schedule on an hourly basis? Many service providers have indicated that this is not practical with existing staff and will lead to an undue administrative.</p>	<p>Yes. The DDA worked with the provider tech group on the development of providing billing documentation based on information they are current documenting and their recommendations. Regardless of what service is being rendered, all licensed and/or certified service providers are expected to track the delivery of each service per the billing authorization requirements. For any Meaningful Day hourly-based service rendered, a provider would be required to document that the service was rendered as billed. A draft of DDA's Service Authorization manual on DDA's website, can be found at this link - <a href="https://dda.health.maryland.gov/Documents/Service%20Authorization%20and%20Provider%20Billing%20Documentation%20Guidelines_Revised_%202-8-19.pdf">https://dda.health.maryland.gov/Documents/Service%20Authorization%20and%20Provider%20Billing%20Documentation%20Guidelines_Revised_%202-8-19.pdf</a></p>	<p>Billing New</p>
<p>Are you saying that someone in CPW in full residential can request funding for camp?</p>	<p>No, camp is under respite out of home and people in residential services cannot received camp.</p>	<p>Camp</p>
<p>Are there any proposed changes to Career Exploration?</p>	<p>Yes, please see page 142.</p>	<p>Career Exploration</p>
<p>Please clarify if people attending facility-based day services will need to be switched over to Career Exploration.</p>	<p>A person would only need to align to Career Exploration if they are currently taking part in facility-based or small/large group employment. For more in-depth guidance about Meaningful Day service alignment, please view the recorded presentation on the DDA archived webinar page titled: Meaningful Day Service Updates and Alignment at this link. <a href="https://dda.health.maryland.gov/Pages/DDA%20Webinars.aspx">https://dda.health.maryland.gov/Pages/DDA%20Webinars.aspx</a></p>	<p>Career Exploration</p>
<p>Can you give more details on the time limited changes with Career Exploration</p>	<p>Anyone authorized for the service called Career Exploration (facility, small and large group) between now and July 1, 2020 <i>will create an employment goal within their Person-Centered Plan during their annual team process that outlines their trajectory and transition timeframe toward community integrated employment.</i> New people requesting Career Exploration, after July 1, 2020, can be authorized for up to three months of services.</p>	<p>Career Exploration Updated</p>

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What will happen to existing folks in career exploration. Does the 90 day limit impact them as well, or just new people?	<i>The 90 day limit will not apply to people currently receiving services. People currently receiving Career Exploration will create an employment goal within their Person-Centered Plan during their annual team process that outlines their trajectory and transition timeframe toward community integrated employment. New people requesting Career Exploration, after July 1, 2020, can be authorized for up to three months of services.</i>	Career Exploration Updated
Under your employment first pre-recorded webinar DDA states that even existing people in career exploration need to transition from those services by October 1, 2020. Is this an accurate statement?	<i>Based on input received to date, people currently receiving services will not need to transition by October 1, 2020. People currently receiving Career Exploration will create an employment goal within their Person-Centered Plan during their annual team process that outlines their trajectory and transition timeframe toward community integrated employment. New people requesting Career Exploration, after July 1, 2020, can be authorized for up to three months of services.</i>	Career Exploration Updated
Thank you for answering about new people in career exploration. Are there going to be standard time limits for people already in Career Exploration, beginning July 2020?	People currently receiving Career Exploration will create an employment goal within their Person-Centered Plan during their annual team process that outlines their trajectory and transition timeframe toward community integrated employment. New people requesting Career Exploration, after July 1, 2020, can be authorized for up to three months of services.	Career Exploration Updated
Is there any plan to increase categories in group home, depending on training, increasing knowledge, and experience. More pay for more education...	No. The amendment does not include a change related to pay for increased knowledge, training, or experience. The DDA is exploring the creation of direct support professional levels where higher pay will be associated with these related items.	Community Living - Group Home
Our son is getting DDA funding under self directed services (formerly new directions). We are being told that he cannot get residential services unless he gets off self directed services. We got into self directed as no service provider would take him when he finished high school at 21. Please tell us how he can get residential services	The DDA traditional residential services such as Community Living - Group Homes are available only under the traditional service delivery model. There are other programs and services that may be able to assist with service provided in the participant's own home including Medicaid's Community First Choice program. The DDA is continuously seeking new providers for the delivery of services that can also be explored.	Community Living - Group Home
Thanks for the link. Can our son continue under self-directed for day and personal support and get residential services from a licensed DDA residential service provider?	No. The DDA traditional residential services such as Community Living - Group Homes are available only under the traditional service delivery model. There are other programs and services that may be able to assist with service provided in the participant's own home including Medicaid's Community First Choice program.	Community Living - Group Home

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<p>Is it true that we would always have add-on direct support hours in residential services for the following situations.....Or..... How would direct hours be realigned for in-lieu of day supports?</p> <p>Example #1: 70 year old woman who is medically fragile.....she and team decide she wants to retire. She goes out of house for activities but not often. As we near her PCP how would those funds be requested?? They are direct support hours for 6 hours per day, 5 days per week and currently funded as in-lieu of day. I would assume they are now just add-on direct support hours for residential under the add on section of the Cost detail? Is that how it will be done when we role to LTSS also?</p> <p>Example #2: 25 year old young man has to have knee surgery and will be home for min 6 weeks. Again we would have normally asked for in-lieu of day for residential for 6 weeks. What would we ask for now....just add-on direct support hours under the residential add-on tab on cost detail.....and is this how it will always be done?</p>	<p>A person's services/supports should be based on their personal outcomes/goals and assessed needs.</p> <p>For example #1, a person who is medically fragile and of retirement age can receive Community Development Services for some part of their week to support activities they are interested in participating in. For supports needed during the week while in the home, you would again start with the assessed need and submit a plan for the number of dedicated hours needed.</p> <p>For example #2, an emergency request could be submitted for the dedicated hours of support needed during the week that would typically be supported under his Meaningful Day services for the 6 week recovery time.</p>	<p style="text-align: center;">Community Living - Group Home <b>New</b></p>
<p>CCS has been tasked with wide range of expanded duties yet training, turnover, lack of intimate familiarity with individuals makes them frequently unable to perform these effectively. The result is an unfunded mandate requiring Service Providers to take care of what should be done by others?</p>	<p>As the facilitator of person-centered planning and monitoring of service for people in service, the CCS has expanded responsibilities. The DDA sent out a memo on Sept. 25, 2018 to provide clarity regarding specific roles and responsibilities of the person supported, family/authorized representatives, CCS, and providers. In order to continue to equip CCS's, the DDA is working with The Columbus Organization to develop competency based training modules . In addition, the DDA has onboarded additional regional staff to support monitoring and technical assistance of CCS's. Concerns related to the delivery of services should be shared with the DDA Regional Director.</p>	<p style="text-align: center;">Coordination of Community Services <b>New</b></p>
<p>How are the CCS provider agencies being trained on these changes?</p>	<p>The DDA will be providing guidance and training for CCS on the proposed changes in the spring.</p>	<p style="text-align: center;">Coordination of Community Services</p>

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<p>Many of the CCS's have been tasked with duties which due to turnover, lack of training, and excessive caseloads they are unable to perform. As a result this work is either not being done or is being shifted to the Service Provider to perform without compensation. How is DDA addressing this?</p>	<p>As the facilitator of person-centered planning and monitoring of service for people in service, the CCS has expanded responsibilities. The DDA sent out a memo on Sept. 25, 2018 to provide clarity regarding specific roles and responsibilities of the person supported, family/authorized representatives, CCS, and providers. In order to continue to equip CCS's, the DDA is working with The Columbus Organization to develop competency based training modules . In addition, the DDA has onboarded additional regional staff to support monitoring and technical assistance of CCS's. Concerns related to the delivery of services should be shared with the DDA Regional Director.</p>	<p>Coordination of Community Services  <b>New</b></p>
<p>I want to learn more about self direction. How is day habilitation related to self direction?</p>	<p>Based on stakeholder input, the DDA provides the self-direction budget authority option for day habilitation services. This means a person can received the service from one of the DDA licensed providers and will be responsible for paying up to the DDA rate out of their budget. To learn more about self direction please contact the regional advocacy specialist. Information can also be viewed at: <a href="https://dda.health.maryland.gov/Pages/Self-Advocacy%20Contact.aspx">https://dda.health.maryland.gov/Pages/Self-Advocacy%20Contact.aspx</a></p>	<p>Day Habilitation</p>
<p>Can employment activities that do not meet DDA requirement for competitive integrated employment be supported under Day Habilitation Services?</p>	<p>Per the federal Centers for Medicare and Medicaid Services (CMS), Day Habilitation is a non-work service (not an employment service), designed to support people to develop and maintain skills and have meaningful days. Employment services would be appropriate to support competitive integrated employment. Career Exploration services may be more appropriate to support the needs</p>	<p>Day Habilitation  <b>New</b></p>
<p>My son has done regular volunteer data entry work for our local Health and Human Services office for SIX YEARS. He enjoys it, is good at it, and looks forward to it. He needs to be supported to do this. How do you propose this portion of his day be classified?</p>	<p>Volunteerism at non-profit organizations, (per the Department of Labor's guidance) is supported under Day Habilitation and Community Development services.</p>	<p>Day Habilitation  <b>New</b></p>
<p>Trying to get information out to our group with ample time   Why is autism not checked off under targets</p>	<p>The DDA waivers support people who have a "developmental disability" based on criteria establish in Maryland law and regulations. Individuals with a diagnosis of autism may be eligible if they meet the specified criteria.</p>	<p>Eligibility</p>
<p>App B p 1 of 37 only checks off DD not autism Is this intended</p>	<p>The DDA waivers support people who have a "developmental disability" based on criteria establish in Maryland law and regulations. Individuals with a diagnosis of autism may be eligible if they meet the specified criteria.</p>	<p>Eligibility</p>
<p>Talks about HRST being used to "assess level of support"</p>	<p>The Health Risk Screening Tool (HRST) can identify health risks, changes in health, additional training needs of staff to serve the person more effectively, and other health related service needs such as nurse delegation.</p>	<p>Eligibility</p>

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Will self directed employment services cover self employment services?	Yes. The new employment services includes self-employment development supports that is available under both the self-directed and traditional service delivery models.	Employment Services
Is there still going to be 2 Fiscal Management agencies or potentially more?	The DDA will use the competitive bid process that will result in multiple proposals from vendors who have experience in the current best practices. Additionally, the Maryland Board of Public Works strongly encourages state agencies to use a competitive bidding process when securing services or commodities.	Fiscal Management Services
How is HRST and SIS being used, what is specific training provided to those who administers? What is interobserver and intraobserver variability for this tool as administered by Maryland DDA ? Are all IP's being done now using the SIS? Are parents/individuals given a copy of the scored SIS to review before signing?	<p>The Health Risk Screening Tool (HRST) and Support Intensity Scale (SIS®) are tools use to assist with person-centered planning and identify support needs.</p> <p>The HRST can identify health risks, changes in health, additional training needs of staff to serve the person more effectively, and other health related service needs such as nurse delegation. The HRST Online Rater Training is designed to give the user all the information and training they need to be able to accurately score the HRST. It is a work-at-your-own-pace model and can take about 6-10 hours to complete. This training also gives basic information about important medical conditions in addition to how to use the HRST online application. Additional information can be viewed at: <a href="https://dda.health.maryland.gov/Pages/HRST.aspx">https://dda.health.maryland.gov/Pages/HRST.aspx</a> and <a href="https://hrsonline.com/">https://hrsonline.com/</a>.</p> <p>The SIS® is a tool designed to measure the relative intensity of support that each person with intellectual and developmental disabilities (e.g., cognitive/intellectual disabilities, autism and cerebral palsy) needs to fully participate in community life. The SIS® is intended to be used in conjunction with the person-centered planning processes to assist teams in developing individualized support plans that are responsive to the needs and choices of people with disabilities. Additional information can be viewed at: <a href="https://dda.health.maryland.gov/Pages/SIS.aspx">https://dda.health.maryland.gov/Pages/SIS.aspx</a> and <a href="http://aaid.org/sis">http://aaid.org/sis</a>.</p> <p>The SIS® are being conducted for new people entering services and phased in for people current in services over the next several years. As part of the interview, the assessor will seek individuals, such as family members, etc., who know the person and can share information about the person's daily support needs in different settings.</p>	HRST and SIS New



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Why has personal training sessions been removed from acceptable services, when a gym membership is still an acceptable expense?	Fitness memberships and fitness items purchased at most retail stores, as well as activities that promote community integration that meet the service criteria are covered through this service. Participants can consider using their personal funds to acquire a professional health trainer/coach or participate in classes and activities similar to the general public.	Individual and Family Directed Goods and Services
Why are Service Providers unable to view submitted items in LTSS IT platform? How can appropriate services be provided if Service Providers are not able to properly view authorized services? When exactly will the LTSS IT Platform be functional?	The development and implementation of the new LTSS system is being phased in. Provider functionality is currently being developed and tested with input from a provider tech group. To mitigate this impact, CCSs are facilitating provider signature and acceptance of services in a PCP before it is submitted to the regional office for review and providers can see their current service authorizations in PCIS2. Based on the current LTSS implementation plan, providers will have the ability to view and accept PCPs in provider portal (LTSS) beginning in January 2020.	LTSS New
Do providers have to start the proposed changes immediately, or can they change in smaller steps?	Now is the time to start getting people that are receiving Meaningful Day services realigned to the proper currently existing service, if they are not already. To do that, you're going to start using a person's annual person-centered planning process to make these changes. Some of which may need to happen now, some may need to happen again prior to 2020.	Meaningful Day
What happens when an individual can't or doesn't want to do the activities sometime and the provider has to make major changes in Day Habilitation, Employment services?	An individualized schedule is used to provide an estimate of what the participant will do and where the participant will spend their time when in this service. Updates should be made as needed to meet the changing needs, desires and circumstances of the participant. The individualized schedule will be based on a Person-Centered Plan.	Meaningful Day New
Many of the jobs and opportunities for work do not meet your definition of Competitive Integrated Employment. Special needs persons cannot and should not be out of jobs. Will they be able to work under another part of your waiver such as CDS or Day Habilitation?	No. According to CMS, paid employment should not fall under Day Services (Day Habilitation and/or Community Development Services) unless they are time limited generic paid and unpaid internships and apprenticeships for development of employment skills. A non-CIE paid situation, could fall under Career Exploration.	Meaningful Day New

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<p>A typical day for my Son might involve two hours of volunteer work for a nonprofit entity, recreation at the swimming pool, and an activity with his housemate chopping vegetables for a casserole and putting it together to take home later for dinner. He needs to be supported during all of these activities. The same person is implementing his behavior plan and keeping him safe throughout all these activities, performing the same duties. What is your justification for requiring hourly billing based on what my son is doing? Shouldn't the billing be based on the services being performed?</p>	<p>As you stated, billing is based on the services provided. What service(s) a person requests is determined through the person centered planning process and is authorized based on assessed need and alignment with service scope.</p> <p>The activities you mentioned above can be supported through Day Habilitation services, but again, each person's plan and services are determined by their particular outcomes/goals. If you are interested in a more in-depth overview of Meaningful Day services and service definitions, you can view a recorded presentation available on our archived webinar page called Meaningful Day Service Updates and Alignment, dated January of this year.</p>	<p>Meaningful Day  <b>New</b></p>
<p>Is there a 4 hour minimum requirement for employment?</p>	<p>No, there is not a 4 hour minimum requirement for employment. However, DDA's current Meaningful Day services are based on a daily rate. That means that in order to bill daily for a particular service, the person must receive the service for a minimum of 4 hours, per COMAR. Under DDA's current service called Supported Employment, the person must be engaged <i>in Supported Employment activities</i>, for at least 4 hours in order for that to be considered a billable day. Per a clarification memo from Deputy Secretary Simons in September, 2014, allowable Supported Employment activities include: Job coaching; Individualized employment counseling; Training related to networking with coworkers; Assistive technology and accommodations assessment and training; Benefits awareness, planning, counseling, and management; Exploration of individualized integrated employment; Training related to acclimating in the workplace, communicating needs, and accessing workforce development or higher education opportunities; Mobility and travel training; and Transportation.</p> <p>After July, 2020, billing requirements will include the use of hourly billing to allow for the flexibility to meet the various schedule and support needs of people in services.</p>	<p>Meaningful Day  <b>New</b></p>

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<p>There is a vending machine business that operates in the community and employees only special needs individuals who work out in the community going shopping, maintaining vending machines at community businesses. Would this qualify under employment services?</p>	<p>What service is most appropriate for each person is best identified by starting with the person and the personal outcome measures identified in their Person-Centered Plan (PCP).</p> <p>We will need additional information in order to answer the question such as the specifics of the vending business (i.e. Is it owned and operated by the person in services? Does the person require some sort of support to run the business?)</p> <p>After July 2020, Employment Services (Discovery, Job Development, Follow-Along Job Supports, Ongoing Job Supports, Self-Employment Development Supports and Co-worker Supports) are all designed to provide the participant with a variety of flexible supports to help them identify career and employment interests as well as find and keep. After July 1, 2020, the fee for service model will allow for more flexibility in a given day to access more than one service, based on the needs of the person.</p>	<p>Meaningful Day New</p>
<p>Are all transportation services “bundled” “lumped” into the yet unannounced service rates?</p>	<p>Currently, and until July 1, 2020, DDA-funded Meaningful Day Services include transportation as a component of the service (e.g. day habilitation, community development services, etc.). The time spent transporting a person to/from the location from which their service occurs is not considered billable time, while transportation to/from various locations while in the service is considered billable time.</p> <p>Providers are to provide or arrange transportation using the mode of transportation that is the least costly and most appropriate means of transportation for the person. When appropriate, priority should be given to the use of public transportation.</p> <p>Beginning on July 1, 2020, DDA-funded Meaningful Day Services will be paid on a fee-for-service basis. Transportation costs are included in the rates for the following services: Employment- Ongoing Job Supports; Employment- Discovery; Employment- Job Development; Community Development Services; Career Exploration; Day Habilitation Services; and Medical Day Care</p> <p>Transportation costs are not included in the rates for Follow-Along Job Supports. This means that a person receiving Follow-Along Job Supports, can access the stand-alone Transportation support service to get to/from their job up to the annual budget amount of \$7,500 per person. If a person receives both Follow-Along Job Supports and Ongoing Job Supports, the person can access stand-alone Transportation services to get to/from their job, as long as Ongoing Job Supports or any other service is not happening at the same time.</p>	<p>Meaningful Day New</p>

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<b>Question</b>	<b>DDA Response</b>	<b>Topic</b>
Under CDS can an individual by his own choosing attend a community event which is designed for those with special needs (i.e., adaptive swimming, yoga class designed for those with disabilities)?	No. The Meaningful Day service called Community Development Service is specifically designed to support people to connect with people without disabilities in typical community settings. If a person is interested in attending a disability-specific class, it could be supported under Day Habilitations or Personal Supports, depending on the particular outcome desired by	Meaningful Day New
Under CDS could an individual meet up with 5 friends all of whom have special needs to go to a movies they want to see?	<p>No, Community Development Services is designed to provide participants with the development and/or maintenance of skills related to community membership.</p> <p>All Meaningful Day services are designed to be habilitative in nature; meaning they should support people to learn, keep or improve skills and functional abilities.</p> <p>If people receiving services want to go out together as friends for a recreational activity, it could be supported under other services, depending on the particular outcome desired by the person.</p>	Meaningful Day New

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Question	DDA Response	Topic
<p>DDA references and uses the term “competitive integrated employment” in a number of its presentation, regulatory documents and presentations but the specifics of this have not been clearly disclosed to stakeholders or Service Providers. CIE has been described by DDA as “full or part-time work at minimum wage or higher, with wages and benefits similar to those without disabilities performing the same work, and fully integrated with coworkers without disabilities” (DDA presentation, Developmental Administration Employment First Webinar Meaningful Day Service Update and Alignment, January 1029; CPW Renewal Approved Waiver effective July 1 2018, p134/327) There is significant concern on the part of stakeholders that DDA’s definition of “CEP” will not allow supports for many of the jobs currently held by special needs individuals especially those with more extensive support needs. This would have the unintended consequence of reducing job opportunities for special needs individual, shifting service providers away from attempting to obtain work, and potentially resulting in currently employed individuals losing their jobs.</p>	<p>In 2014, the DDA started its Employment First alignment by beginning the development of new service definitions that would align with the DDA’s Employment First values, as well as with the Centers for Medicare and Medicaid (CMS)’s guidance. When developing service definitions, the DDA did so in accordance with CMS’s Informational Bulletin dated September 16, 2011.</p> <p>The DDA provided guidance in August, 2018 during the Employment First webinar in partnership with the Division of Rehabilitation Services (DORS) related to the agencies’ alignment of the definition of CIE, per the Workforce Innovation and Opportunity Act (WIOA) and CMS. This included four regional trainings for stakeholders in August and September that provided more guidance around the definition of CIE.</p> <p>For people already receiving Meaningful Day services, this alignment may mean realigning to the appropriate service(s) based on their individual needs; this means starting with the Person-Centered Plan (PCP). Each PCP provides a picture of the person’s self-identified Good Life, and includes a required Employment Focus Area. This focus area helps promote active and ongoing engagement around the pursuit of paid work and career advancement.</p> <p>Based on the information that come out of that focus area, a coordinator can work with the person to determine the most appropriate service(s) moving forward. There may be a situation where a person may choose to continue working in a particular situation, and finds other forms of supports (i.e. natural supports) that do not include DDA funded Employment Services. The person has the choice to seek those other types of supports. The Integrated Star is a useful tool for people, families and teams to get a more comprehensive look at all the services and supports that may exist in a person’s life; not just eligibility specific supports. We will continue to work with people in services, families, employment partners, and providers to explore options and opportunities while also supporting our employment priorities and ensuring compliance with federal requirements. We are open to hearing your thoughts and ideas.</p>	<p align="center">Meaningful Day New</p>

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Question	DDA Response	Topic
<p>Six individuals held jobs with companies where they worked 2-4 hours a day in an integrated setting on 1 or more days a week with the companies invoicing the Service Providers who then paid the individuals (i.e., contract services), 4 individuals worked at companies where they were the only special needs individual and where the company created specific “custom jobs” for them based on their strengths where they were the only individual performing that job. 1 individual worked 2-4 hours a day at a local fast food restaurant doing the same work as most other employees. With the exception of a single individual all the remaining required on going and direct supervision by a staff to perform their work. Would all these individuals be able to continue their jobs under the employment services definitions?</p>	<p>In order to be authorized for Follow-Along and Ongoing Job Supports after 7/1/20, a person must be in a job that has the qualities of being integrated and competitive. A person and their team can use the DDA CIE checklist to attest to this, and provide any pertinent documentation. There may be a situation where a person may choose to continue working in a particular situation, and finds other forms of supports (i.e. natural supports) or other waiver services that do not include DDA funded Employment Services. The person has the choice to seek those other types of supports. The Integrated Star is a useful tool for people, families and teams to get a more comprehensive look at all the services and supports that may exist in a person’s life; not just eligibility specific supports.</p>	<p align="center">Meaningful Day New</p>
<p>Please clarify for each if they would meet the definition of CIE:  a. John works at a local community restaurant. He is the only special needs individual employed in the establishment where they created a dedicated job for him based on his strengths and capabilities. He works 2 hours a day receiving minimum wage and sorts, wraps, and puts out silverware on the tables. He is the only individual doing this job.  b. Tammie works at a restaurant in Montgomery County that is owned by a Service Provider. The restaurant services the general public. The staff include 10-20 special needs individuals who work 2-4 hours a day with job coaches. Tammie works 3 days a week, 2 hours a day with her support staff. She operates the cash register, helps with food preparation, and helps maintain inventory. She has worked there for 1 year, loves her work and receives minimum wage  c. Jeff has a job with a local accounting firm. He interacts and works with neurotypical coworkers daily. His primary job is filing documents and shredding papers. The accounting firm is invoiced by Jeff’s Service Provider on a monthly basis and they pay the Service Provider who then pays Jeff minimum wage.  d. Susan has severe developmental disabilities and requires 1:1 staffing. She has a fascination with flowers and plants. A socially conscious local nursery with 10 neurotypical employees has agreed to hire Susan at minimum wage to work 1-2 hours a day watering plants. She is the only special needs employee.</p>	<p>Based on the information you provided:  A. This appears to be CIE.  B. We have visited this café. This appears to be Career Exploration unless the environment can be changed to be made integrated. If it's integrated and the person needs follow-along/ongoing supports, those supports should be provided by a different service provider to avoid conflict of interest.  C. The accounting firm should be paying him directly. It could be CIE.  D. This appears to be CIE.</p>	<p align="center">Meaningful Day New</p>

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Question	DDA Response	Topic
<p>If an individual has a “job” that does not meet DDA’s definition for CIE can this be performed under either Day Habilitation Services or CDS.</p>	<p>No, According to CMS, paid employment should not fall under Day Services (Day Habilitation and/or Community Development Services) unless they are time limited generic paid and unpaid internships and apprenticeships for development of employment skills. A non-CIE paid situation, could fall under Career Exploration.</p>	<p>Meaningful Day New</p>
<p>QUESTION #4 (with reference to Waiver Amendment) Community Pathways Waiver-Appendix C, Amendment#1 Day Habilitation p. 41, Item J “Day Habilitation does not include vocational services that: (1) teach job task specific skills required by a participant for the primary purpose of completing those tasks for a specific facility based job or (2) are delivered in an integrated work setting through employment supports”            QUESTION: For individual who “work” (receive paid reimbursement) in a “job” that does not meet DDA criteria for integrated work could this still be continued under Day Habilitation Services? Could it be continued under CDS?</p>	<p>No. According to CMS, paid employment should not fall under Day Services (Day Habilitation and/or Community Development Services) unless they are time limited generic paid and unpaid internships and apprenticeships for development of employment skills. A non-CIE paid situation, could fall under Career Exploration.</p>	<p>Meaningful Day New</p>
<p>QUESTION #5 (with reference to Waiver Amendment) Community Pathways Waiver-Appendix C, Amendment#1 Employment Services, p.54/207 , Item C Job Development - “C. Job Development is support for a participant to obtain an individual job in a competitive integrated employment setting in the general workforce....”            QUESTION: what is the formal definition and operational guidelines and requirements for a job to be considered “competitive employment” This has not been made public to stakeholders.</p>	<p>DDA provided guidance in August, 2018 during the Employment First webinar in partnership with the Division of Rehabilitation Services (DORS) related to the agencies’ alignment of the definition of CIE, per the Workforce Innovation and Opportunity Act (WIOA) and CMS. Here is a link: <a href="https://dda.health.maryland.gov/Documents/DORS_Collaboration_Overview_-_employment_first_webinar_comms_(8-17-2018_(1)).pdf">https://dda.health.maryland.gov/Documents/DORS Collaboration Overview - employment_first_webinar_comms (8-17-2018 (1)).pdf</a> that goes along with the recorded webinar. DDA and DORS held four regional trainings for stakeholders in August and September that provided more guidance around the definition of Competitive Integrated Employment (CIE). The DDA will be providing more in-depth guidance on this issue in the coming months.</p>	<p>Meaningful Day New</p>
<p>Can employment activities that do not meet DDA requirement for competitive integrated employment be supported under Day Habilitation Services?</p>	<p>No, According to CMS, paid employment should not fall under Day Services (Day Habilitation and/or Community Development Services) unless they are time limited generic paid and unpaid internships and apprenticeships for development of employment skills. A non-CIE paid situation, could fall under Career Exploration.</p>	<p>Meaningful Day New</p>

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<b>Question</b>	<b>DDA Response</b>	<b>Topic</b>
<p>What should Service Providers do with currently employed individuals where the new service definitions do not have their job meet the criteria for CIE?</p>	<p>For people already receiving Meaningful Day services, this alignment may mean realigning to the appropriate service(s) based on their individual needs; this means starting with the Person Centered Plan (PCP). Each PCP provides a picture of the person’s self-identified Good Life, and includes a required Employment Focus Area. This focus area helps promote active and ongoing engagement around the pursuit of paid work and career advancement. Based on the information that come out of that focus area, a Coordinator of Community Services (CCS) can work with the person to determine the most appropriate service(s) moving forward.</p> <p>A service description for each Meaningful Day service can be found in the currently approved Waiver Applications for both the Community Supports Waiver and the Community Pathways Waiver. Both applications can be found on the DDA website.</p> <p>For a more concise recap of the Meaningful Day Services, you can view a recorded presentation, as well as download a companion PowerPoint presentation that walks through each service in more concise detail. The presentation can be found at <a href="https://dda.health.maryland.gov/Pages/DDA%20Webinars.aspx">https://dda.health.maryland.gov/Pages/DDA%20Webinars.aspx</a></p>	<p>Meaningful Day New</p>
<p>What happens when individuals express frequent changes in the activities they want to do causing major changes in distribution of CDS, Day Habilitation, Employment services (i.e., John does not want to work today, Sam wants to stay inside the building and not go into the community, etc.). How do service providers account for this on a weekly, monthly basis with respect to DDA regulations, mapping, and policies.</p>	<p>Beginning July 2020, the person-centered plan can include a variety of meaningful day services that can be accessed during the day. During the annual planning process and as needed, service considerations, frequencies, and providers should be considered. Service units will be authorized for the year and can be adjusted with a revised plan as needed. An individualized schedule will be used to provide an estimate of what the participant will do and where the participant will spend their time when in this service. Updates should be made as needed to meet the changing needs, desires and circumstances of the participant. The individualized schedule will be based on a Person-Centered Plan that clearly outlines how this time would be used. Providers chosen by the participant will have business practices on how they will document service delivery.</p>	<p>Meaningful Day New</p>



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Question	DDA Response	Topic
<p>What are the specific requirements and DDA operational definition of “competitive integrated employment” with specificity that allows stakeholders and Service Providers to determine if a current or prospective worksite meets “DDA requirements” Please provide or reference a formal written document that can be reviewed.</p>	<p>As stated, DDA will ask that each person and their employment team use the DDA CIE checklist to determine whether it meets the criteria. The person and their employment team will provide attestation of such, which will be used for the service authorization. This checklist and guidance will allow people and teams to have the information to make informed decisions, as opposed to ‘submitting scenarios’ to DDA for approval, as done below.</p> <p>Please note that this checklist is not meant to disqualify positions that have been customized to meet the needs of a job seeker with a disability and an employer, as long as they meet the criteria below. Positions with a DDA funded service provider as the employer of record, including but not limited to those available through the federal AbilityOne (JWOD) and Maryland Employment Works programs, may or may not qualify as CIE, depending on the job characteristics.</p> <p>While the final policy document is still being finalized, the basic questions in the checklist include True/ False responses to the following questions: 1. The position pays an hourly wage at or above the state or local minimum wage rate, whichever is higher, for the area in which the employment site is located. 2. At no time will the wages paid for this position be subject to “time studies” to which people with disabilities are not subject. 3. The person employed in this position is eligible for the same level of benefits as non-disabled peers in similar positions. 4. This position is and will continue to be available to the person hired regardless of the service provider with whom the person may be receiving services. 5. This position is not located in a setting established for the sole purpose of employing people with disabilities. 6. The job duties of this position are not performed in a segregated environment in the community. 8. The position provides the same opportunity for interaction with non-disabled peers in the same or similar positions. 9. This position provides the same opportunities for advancement for people with the most significant disabilities as those available for non-disabled peers in the same or similar positions. Question #2: Please clarify for each if they would meet the definition.</p>	<p>Meaningful Day New</p>

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Question	DDA Response	Topic
Where does CMS directly reference competitive employment?	<p>Competitive integrated employment is referenced in the following sources:</p> <ol style="list-style-type: none"> <li>1. CMS' 2011 Informational Bulletin related to Employment Services at <a href="https://downloads.cms.gov/cmsgov/archived-downloads/CMCSBulletins/downloads/CIB-9-16-11.pdf">https://downloads.cms.gov/cmsgov/archived-downloads/CMCSBulletins/downloads/CIB-9-16-11.pdf</a></li> <li>2. CMS' Technical Guide at <a href="https://www.medicaid.gov/medicaid-chip-program-information/by-topics/waivers/downloads/technical-guidance.pdf">https://www.medicaid.gov/medicaid-chip-program-information/by-topics/waivers/downloads/technical-guidance.pdf</a></li> <li>3. Workforce Innovation and Opportunity Act (WIOA federal guidance ) (formally the Rehabilitation Act) at <a href="https://www2.ed.gov/about/offices/list/osers/rsa/wioa/competitive-integrated-employment-faq.html">https://www2.ed.gov/about/offices/list/osers/rsa/wioa/competitive-integrated-employment-faq.html</a></li> <li>4. CMS Final Rule (non-residential exploratory questions and guidance) at <a href="http://www.aucd.org/docs/policy/HCBS/references/exploratory-questions-non-residential.pdf">http://www.aucd.org/docs/policy/HCBS/references/exploratory-questions-non-residential.pdf</a></li> <li>5. Department of Justice Federal Guidance related to Olmstead decision and integration at <a href="https://www.ada.gov/olmstead/q&amp;a_olmstead.htm">https://www.ada.gov/olmstead/q&amp;a_olmstead.htm</a></li> <li>6. Association of People Supporting Employment First (APSE) best practices in employment supports at <a href="https://www.apse.org/wp-content/uploads/docs/Employment%20First%20-%20Legislator%20Fact%20Sheet.pdf">https://www.apse.org/wp-content/uploads/docs/Employment%20First%20-%20Legislator%20Fact%20Sheet.pdf</a></li> <li>7. State Employment Leadership Network (SELN) fact sheet on WIOA at <a href="https://apse.org/">https://apse.org/</a></li> </ol>	<p>Meaningful Day New</p>
Where does CMS indicate that a Service Provider cannot own a community based business that employs special needs individuals?	<p>CMS provides federal requirements, regulations, and guidance. For examples states must devise conflict of interest protections, including separation of assessment/planning and HCBS provider functions within entities. In regards to conflict of interest they have provided general and some program specific guidance. For example they have shared guidance related to conflict free case management (Reference: <a href="https://www.medicaid.gov/medicaid/hcbs/downloads/conflict-of-interest-in-medicaid-authorities-january-2016.pdf">https://www.medicaid.gov/medicaid/hcbs/downloads/conflict-of-interest-in-medicaid-authorities-january-2016.pdf</a>.) In addition, the Department has issued regulations that define conflicts as follows in 10.09.84.02B(10) as: “Conflicts of interest” means real or seeming incompatibility between one’s private interests and one’s public or fiduciary duties. <i>The DDA is working with national subject matter experts from the Supported Employment Leadership Network (SELN) on exploring whether a conflict of interest policy is needed related to employment services when a provider both employs and provides waiver job coaching services to the same person.</i></p>	<p>Meaningful Day New</p>

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Question	DDA Response	Topic
Where does CMS indicate that paid work can't occur under Day Hab or CDS?	Please refer to the CMS 2011 Informational Bulletin related to Employment Services at <a href="https://downloads.cms.gov/cmsgov/archived-downloads/CMCSBulletins/downloads/CIB-9-16-11.pdf">https://downloads.cms.gov/cmsgov/archived-downloads/CMCSBulletins/downloads/CIB-9-16-11.pdf</a> . In addition, we were advised in conversations directly with CMS when submitting most recent waiver renewal application where they advised us that we included service settings under Career Exploration that are prohibited under supported employment. Reference: <a href="https://dda.health.maryland.gov/Documents/Federal%20Questions%20and%20Responses%20on%20Waiver%20Submission%20-%20May%20-%20June%202018%20.pdf">https://dda.health.maryland.gov/Documents/Federal%20Questions%20and%20Responses%20on%20Waiver%20Submission%20-%20May%20-%20June%202018%20.pdf</a> page 6 under Career Exploration.	Meaningful Day New
Where does CMS indicate that employment services cannot involve a Service Provider having a contract from a 3rd party vendor and then pay Its employees?	Competitive Integrated Employment typically means a person being directly hired by a company that is not the service provider. (See reference guidance above)	Meaningful Day New
Where does CMS indicate that employment services cannot be provided by a community based business that is fully integrated in the community simply because it hires only those with special needs?	All service settings must meet CMS final rule compliance by March, 2022, regardless of which waiver service is being provided. References: <a href="https://www.medicaid.gov/medicaid/hcbs/training/index.html">https://www.medicaid.gov/medicaid/hcbs/training/index.html</a> . Employment Services are focused on competitive integrated employment and pre-vocational services, which may include some non-CIE activities, are designed to be time limited. (See reference guidance above)	Meaningful Day New
Does CMS directly define either its criteria for CIE or exact criteria that waivers must use? If so please provide reference to appropriate sections?	CMS does not provide a definitive definition, but there is a federally recognized definition as defined through the federal Workforce Innovation and Opportunity Act (WIOA).	Meaningful Day New
1.001_Why is DDA directly disqualifying from 1915 ( c ) waiver services under Employment businesses just because they only hire those with disabilities? CMS regulations DO NOT disqualify these businesses as long as the overall business does “not isolate.” They have provided clear guidance to this effect (CMS “Home and Community Based Settings, Excluded Settings, and the Heightened Scrutiny Process”; November 4, 2015, slide #14) where they indicate that a setting “designed specifically for people with disabilities...” “Might, but will not necessarily have the effect of isolating” DDA has applied this incorrectly to automatically exclude such businesses. We ask that DDA alter their guidance to follow what CMS has put forth. Such a business should be looked at in more detail so see if it truly has “a setting that isolates” since this is the CMS threshold. If it does not then it should be fully eligible under employment	The DDA is not disqualifying employment businesses. The DDA is assessing individual employment situations in terms of meeting the definition of competitive integrated employment and also assessing the settings for compliance with the federal community-setting requirements. As noted CMS has provide guidance and exploratory questions related to settings that may have characteristics of isolating a person. The DDA is happy to further discuss and visit employment settings. Some settings may meet the community settings requirement but not meet the competitive integrated employment. In these situations, there may be other non-employment related waiver services that can support the person.	Meaningful Day New

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Question	DDA Response	Topic
For changes to Nursing for CL-GH, is the request for increased nursing services time limited or an ongoing new baseline increase?	The service would be time limited to support the nurse providing training to the direct support professionals based on new tasks as a result of the discharge from a hospital or nursing facility.	Nursing
What percentage of the over 3 million dollars allocated for CSW and the FSW in FY 18 were actually used and how many individuals received services  Please clarify effective dates on slide 8 Believe the date listed for CSW is incorrect	We have been able to reach 900 people on the DDA waiting list including some individuals in the current request priority category. We currently have all the allocated slots for the CSW and are working on filling the FSW slots. Cost data is not available at this time. We will be adding the 2018 year date on slide 8.	Other
Will stakeholders be able to get written responses to their specific questions	We will post all webinar questions and answers to the website.	Other
What is the process for getting DDA approval? My daughter participates in many community-based programs (Special Olympics, Community College non-credit classes, dance team, etc.) These groups may not want to jump through hoops to become "certified"	The DDA has a dedicated webpage for interested providers that includes information about the process, frequently asked questions, requirements, application, and other tools to assist interested providers. The page can be accessed at: <a href="https://dda.health.maryland.gov/Pages/providers.aspx">https://dda.health.maryland.gov/Pages/providers.aspx</a> .	Other Update
Will you have a second in-person session if Feb 11 isn't convenient?	No, we are just having one.	Other
Who from DDA will be at Feb 11 to meeting to answer questions?	DDA leadership including the Deputy Secretary, Directors, Regional Office staff, and subject matters staff.	Other
Can you clarify if the implementation is in 2019 or 2020 ?	To further clarify, the proposed effective date for the waiver amendment is to be implemented is July 2019. Some services noted in the waiver will begin in July 2020.	Other
There has been a lot of confusion around people currently on services and when they need to move to the current proposed waivers. From the presentation it looks as if moving to Community support services does not have to be completed until 7/2020. Is that a correct interpretation?	People receiving ongoing DDA funding for community services that are not currently enrolled should contact the DDA regional office for guidance on applying for the DDA waivers.	Other
Can people who want to become providers for the DDA attend the February 11 meeting?	Yes.	Other
Can all of the questions responded to today regarding processes be made available to all	Yes.	Other
Are the specifics of the waiver changes going to be reviewed on a webinar or is this summary webinar all that is available?	The DDA will not be conducting a webinar to go through each word change. The webinars are meant to provide an overview of the changes.	Other
The waiver is hundreds of pages. It seems like there would be benefit for a more detailed review?	To support stakeholder review, the DDA has noted all proposed changes using track changes in a different font.	Other

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Question	DDA Response	Topic
Can you post those answers to the questions you are answering privately?	Yes.	Other
Does DDA have community trainers who will visit organizations to provide training on the specifics of each waiver and the role of the CCS?	The DDA current present information to family groups, advocacy organizations, community providers, etc. We are happy to present information on the waiver services, roles and responsibilities, and other topics. Request should be submitted to Patricia Sastoque at <a href="mailto:patricia.sastoque@maryland.gov">patricia.sastoque@maryland.gov</a>	Other
It was mentioned at the end that Implementation Date of proposed changes will be July 2019. Earlier in the presentation, it said that service implementation date will be changed from July 2019 to July 2020 to provide additional time for rate setting, operations, and billing functionality. Can you please clarify the difference between these Implementation Dates? Thank you.	To further clarify, the proposed effective date for the waiver amendment is to be implemented is July 2019. Some services noted in the waiver will begin in July 2020.	Other
Is this PPT available for download?	Yes it is available on the DDA website at <a href="https://dda.health.maryland.gov/Documents/DDA%20Amendment%20-1%20Webinar%20Overview%202-2-19%20and%202-4-19%20Final%20Revised%202-2-19.pdf">https://dda.health.maryland.gov/Documents/DDA%20Amendment%20-1%20Webinar%20Overview%202-2-19%20and%202-4-19%20Final%20Revised%202-2-19.pdf</a>	Other
I am already confused — sorry! DDA the state agency but is spending federal Medicaid money, is that right? But the services don't transfer from one state to another, do they, even though they are supported by Federal tax money??	State's enter an agreement with the federal government to provide Medicaid services which include home and community-based waiver programs. In Maryland we receive a 50% match of funding from the federal government on all approved claims. Therefore, the DDA gets a federal funding match to state dollars for our waiver services.	Other
Is the difference between Community Supports Waiver and the Community Pathways Waiver that the latter includes residential support?	There are two distinct differences. The CSW is a capped waiver and the CPW is the comprehensive waiver with no capped. The CPW also offers residential services and support that are not available under the CSW.	Other
Beginner question: do individuals use more than one waiver at one time?	No. A person can only be enrolled in one waiver at a time.	Other
This amendment is called Amendment # 1. Do you anticipate additional amendments?	Yes. We will do another amendment once the rate study is complete.	Other
You said earlier in the webinar that the implementation date would be changed to 7/1/2020. But at the end, you said 7/1/19.	To further clarify, the proposed effective date for the waiver amendment is to be implemented is July 2019. Some services noted in the waiver will begin in July 2020.	Other
In regards to completing current Cost Detail Sheet; since the date will be changed to 6/2020 - do we now add the actual PCP end date rather than the 6/30/2019 date?	The DDA will update the cost detail sheet and share with providers.	Other

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Question	DDA Response	Topic
Will the presenter cover information on the Capone act and how it is negatively affecting the more severe clients?	No, as this is not part of the Amendment but you can email Staci.Jones@maryland.gov who is the lead representative for DDA on this. To read the Maryland Department of Disabilities and Developmental Disabilities Administration's annual report on the Ken Capone Equal Employment Act, see the following link . This report provides a comprehensive overview of the 14c certificate phase out. <a href="http://dlslibrary.state.md.us/publications/Exec/MDOD/HG7-1012(d)(2)_2018.pdf">http://dlslibrary.state.md.us/publications/Exec/MDOD/HG7-1012(d)(2)_2018.pdf</a>	Other
Where can we find information on how parents can be assured that their provider cannot just terminate a persons services.	A licensee may not open, close, or relocate any site without approval of the Administration. If a licensee intends to open, close, or relocate any site, the licensee shall request approval from the Administration and submit documentation as required by the Administration at least 30 days before the date the licensee intends to make the change. Reference the Code of Maryland Regulations (COMAR) 10.22.02.05 at <a href="http://www.dsd.state.md.us/comar/comarhtml/10/10.22.02.05.htm">http://www.dsd.state.md.us/comar/comarhtml/10/10.22.02.05.htm</a>	Other
Is DDA's ultimate goal to have the individuals we serve be totally independent in the community?	Yes. We believe that ALL people have the right to live, love, work, learn, play and pursue their life aspirations in the community. For individuals that are not "totally" independent in the community, we provide a coordinated service delivery system to enable children and adults with intellectual and developmental disabilities and families to work toward self-determination, interdependence, productivity, integration, and inclusion in all facets of community life across their lifespans.	Other
Will this have an effect on TY2019 students being served by agencies in terms of when they would begin services?	No.	Other
Do the Amendments made here in MD go across the Country to those states with this program? I'm think because it's partially Federal funded, any changes made here are across the nation.	No. Waiver programs are specific to the state that developed it and received approval from the federal government.	Other
Thank you. Can you send us a link to Section C	Yes, the presenter will share where you can find the this information on the DDA website. Update: Community Pathways waiver appendix C can be viewed at <a href="https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20-%20Appendix%20C%20-%20Amendment%20-1%20Track%20Change%201-30-19.pdf">https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20-%20Appendix%20C%20-%20Amendment%20-1%20Track%20Change%201-30-19.pdf</a>	Other
I was only able to locate the CPW draft data but not the other 2. Could you provide the link? Thank you	Links to the Family Supports Waiver, Community Supports Waiver and Community Pathways Waiver amendment pages is located at: <a href="https://dda.health.maryland.gov/Pages/DDA_Waivers-Amendment1_2019.aspx">https://dda.health.maryland.gov/Pages/DDA_Waivers-Amendment1_2019.aspx</a>	Other
What happens if the waiver amendments are not approved by CMS?	The current standards and services will continue to be provided.	Other

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Question	DDA Response	Topic
What changes will occur on 7/1/2019?	(1) Alignment and standardization of the services scope, requirements, limitations, qualifications, effective date, terminology, etc. for the three home and community-based service waivers programs that support individuals with developmental disabilities which includes the Family Supports Waiver (FSW), Community Supports Waiver (CSW), and the Community Pathways Waiver (CPW). (2) Adjustment of some of the service implementation dates to provide additional time for rate setting and development of critical operational and billing functionality. For example, the following services were to end on June 30, 2019 including supported employment and employment discovery & customization. These services will continue until June 30, 2020. The following services were to begin on July 1, 2019 including new employment services and community living - enhanced supports. These services will be delayed until July 2020.	Other
What will the transportation rates be and other changes within the transportation module? Transportation rates with Personal Supports specifically. Will the transportation rate include a paid companion.	This information is not available at this time. New transportation rates will be finalized with the rate study.	Other
Good morning, will there be a handout to accompany this presentation, I like to keep them for my review later. Appreciate it!	Yes, We will post on the DDA website. Update: The presentation can be viewed at <a href="https://dda.health.maryland.gov/Documents/DDA%20Amendment%20-1%20Webinar%20Overview%202-2-19%20and%202-4-19%20Final%20Revised%202-2-">https://dda.health.maryland.gov/Documents/DDA%20Amendment%20-1%20Webinar%20Overview%202-2-19%20and%202-4-19%20Final%20Revised%202-2-</a>	Other
What are the changes proposed in the Amendment relating to FRAUD???	We are proposing an individual will have successfully passed his or her criminal background check if he or she has been not been convicted, received probation before judgment, or entered a plea of nolo contendere to a felony, crime of moral turpitude (including fraud), theft, financial crimes against a vulnerable adult, or abuse or neglect of a child or vulnerable adult and such final judgment was not entered 10 years ago or less from the date of the individual's application.	Other
When will the Guidelines for Service Authorization and Provider Billing Documentation be finalized?	The Guidelines for Service Authorization and Provider Billing Documentation will remain in draft until the rate study is finalized. An updated version will be posted to the DDA website	Other
How register for the Feb 11th meeting	Register links for the February 11th question and answer meeting are included in the DDA calendar and dedicated Amendment #1 2019 webpage. To register click on this link <a href="http://events.r20.constantcontact.com/register/event?llr=pce56arab&amp;oeidk=a07eg2eu0tra2a63ce">http://events.r20.constantcontact.com/register/event?llr=pce56arab&amp;oeidk=a07eg2eu0tra2a63ce</a>	Other
Can we clarify item 1.2 p 1 of 37 in the CSW	There is not 1.2 on page 37	Other
Sorry this is in CPW App B item B item 1.2	There is no 1.2	Other
Appendix-D?	What is your question related to Appedix D?	Other

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Question	DDA Response	Topic
Why are extensive policy and service definition changes being put into effect before appropriate and working infrastructure, training and operational guidelines have been put in place?	We understand for people who are not familiar with the currently approved waivers may feel the changes are extensive. The amendment includes: (1) alignment and standardization of the services scope, requirements, limitations, qualifications, effective date, terminology, etc. for the three home and community-based service waivers programs that support individuals with developmental disabilities which includes the Family Supports Waiver (FSW), Community Supports Waiver (CSW), and the Community Pathways Waiver (CPW); and (2) adjustment of some of the service implementation dates to provide additional time for rate setting and development of critical operational and billing functionality. We believe the enhancement and increased flexibility to respite services; adjustment to provider qualifications while still ensuring competencies; dedicated reserved capacity to support youth aging out of the foster care or residential school services; additional nurse delegation services when conditions change; defining time limited for career exploration to support integrated competitive employment first; and expansion of shared living, all of which was based on stakeholder input, will greatly benefit the participants and their families.	Other
Will there be a call in for February 11?	A call in number and web access option was provided.	Other Update
Before making waiver definitions permanent, why don't you discuss how they will affect disabled people with their employers who have been willing to hire them and give them a chance?	The DDA partners with people in services, self-advocates, family members, service providers, advocacy organizations, and subject matter experts to enhance services and supports for Marylanders with developmental disabilities. This partnership includes working with various groups related to employment, self-direction, supporting families, person-centered planning, coordination of services, supporting children, training, system platforms, rates, and more. The DDA also shares information and overviews of the waiver and services for various groups	Other New
Does DDA approval of an MSFPR require that the current PCP document be changed (as "when there are changes to circumstances or services")?	Yes, the PCP needs to be updated to reflect the approved Modified Service Funding Plan Request.	Other New



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Question	DDA Response	Topic
<p>In Appendix D of the CPW Amendment, on page 4, about 2/3 down the page, is a section titled "(c) Provision of Information Regarding Available Waiver Services to the Participant". In sections prior to these pages (for example in Appendix D, page 3, in section c. Supporting the Participant in Service Plan Development, p, it says in both (a) and (b) the CCS shares/provides information to ". . . the participant and his or her family . . .". However, in section titled "(c) Provision of Information Regarding Available Waiver Services to the Participant" it states: During initial meetings, quarterly monitoring activities, and the annual plan development meeting, the CCS shares information with the individual, and his or her designated representative about available waiver services and qualified providers (i.e. individuals, community-based service agencies, vendors and entities). Why is the word family missing.</p>	<p>This part of the waiver application is specific to " Provision of Information Regarding Available Waiver Services to the Participant"</p>	<p style="text-align: center;">Other New</p>
<p>Why are extensive policy and service definition changes being put into effect before appropriate and working infrastructure, training and operational guidelines have been put in place?</p>	<p>We understand for people who are not familiar with the currently approved waivers may feel the changes are extensive. The amendment includes: (1) alignment and standardization of the services scope, requirements, limitations, qualifications, effective date, terminology, etc. for the three home and community-based service waivers programs that support individuals with developmental disabilities which includes the Family Supports Waiver (FSW), Community Supports Waiver (CSW), and the Community Pathways Waiver (CPW); and (2) adjustment of some of the service implementation dates to provide additional time for rate setting and development of critical operational and billing functionality. We believe the enhancement and increased flexibility to respite services; adjustment to provider qualifications while still ensuring competencies; dedicated reserved capacity to support youth aging out of the foster care or residential school services; additional nurse delegation services when conditions change; defining time limited for career exploration to support integrated competitive employment first; and expansion of shared living, all of which was based on stakeholder input, will greatly benefit the participants and their families.</p>	<p style="text-align: center;">Other New</p>
<p>For FY18 how much funding was set aside by DDA to cover the CSW and the FSW and how much of this funding was used? How much had to be returned?</p>	<p>The DDA budget included \$5,000,000 for the Community Support Waiver and \$2,400,000 for the Family Support Waiver. In addition, the 2018 Joint Chairmen’s Report allowed DDA to use unspent funds from the new waivers to be used for services for people on the Waiting List.</p>	<p style="text-align: center;">Other New</p>

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Question	DDA Response	Topic
Is the information disseminated by DDA in form of “newsletters” using constant contact posted in 1 place and archived on the website so it can be easily accessed for future reference? If not could all publicly disseminated presentations, updates be made available in 1 place.	Yes, the information disseminated by DDA in form of “newsletters” using constant contact is posted in our Newsroom at: <a href="https://dda.health.maryland.gov/Pages/Newsroom.aspx">https://dda.health.maryland.gov/Pages/Newsroom.aspx</a> .  The information is also archived under Transformation Newsletters and Employment Newsletters on the Newsroom page for future reference.	Other New
My son (age 28) wanted a birthday party at CiCi’s pizza with his housemate and 3 friends he has known since he was 4 years old. That made 5 individuals with disabilities together in the community, in a restaurant, all of whom needed support. How do you propose this portion of their day be classified?	A birthday party, in general, would not fall under Meaningful Day. All Meaningful Day services are designed to be habilitative in nature; meaning they should support people to learn, keep or improve skills and functional abilities. If people receiving services want to go out together as friends for a recreational activity, it could be supported under other services, depending on the particular outcome desired by the person.	Personal Supports New
What if a Personal Support employee is, simultaneously, to their personal support, DDA-funded effort providing Transportation - a separately DDA reimbursed service - in their own car?	From July 1, 2018 through June 30, 2020, transportation costs associated with the provision of personal supports outside the participant’s home will be covered under the stand alone transportation services and billed separately.	Personal Supports New
The term "unlicensed direct support professional staff" can include guardians and relatives who may have the right to administer medication?	Yes based on the Maryland Board of Nursing regulations.	Personal Supports New
"Personal Support Provider" requirements": What are the rules for a "provider" who is a sole individual working as a contracted vendor?	Provider requirements can be viewed on the Community Pathways Waiver beginning on page 99 at this link: <a href="https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20Renewal%20Approved%20Waiver%20effective%20July%201,%202018%20.pdf">https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20Renewal%20Approved%20Waiver%20effective%20July%201,%202018%20.pdf</a>	Personal Supports New
What about new applications for DDA approved providers. If application is submitted before July 2019, do we still follow the ammended version.	Current providers will have up to 12 months to meet the new requirements.	Provider
Please explain the standard “complete the DDA Provider Application” for Self Direction teams hiring individuals to fill various roles. What is a Provider Application for those in Self Direction. Thank you	For services that the participant has employer authority, the professional or individual does not need to complete the DDA provider application. For serivces that the participant has budget authority only, the provider including professionals and other individuals providing the services must complete the DDA application and met the qualification requirements listed within the <u>waiver for the associated services</u>	Provider
Difference between Approved/Certified? What would the minor differences be? Does it diminish requirements?	There is no difference in terms of the requirements or process. The term is better understood from a legal perspective.	Provider

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Question	DDA Response	Topic
Are there specific trainings or certification requirements under the waiver?	Yes. Appendix C list each service provider and staff qualification requirements after the service descriptions.	Provider
What is difference between organizations as a DDA-Provider and DDA-Certified?	There is no difference in terms of the requirements or process. The term is better understood from a legal perspective.	Provider
Where is the best place to find info about becoming a new DDA provider?	The DDA has a dedicacated provider information on the DDA website. Here's the link: <a href="https://dda.health.maryland.gov/Pages/providers.aspx">https://dda.health.maryland.gov/Pages/providers.aspx</a>	Provider
Do you have vendors process that are not providers and is there a separate application to certify?	Yes, please see the DDA website at: <a href="https://dda.health.maryland.gov/Pages/providers.aspx">https://dda.health.maryland.gov/Pages/providers.aspx</a>	Provider
Where can I find information on the Business plan required for a new application? Is there an updated version or use the 2014 version?	Information can be viewed on the DDA website <a href="https://dda.health.maryland.gov/Pages/providers.aspx">https://dda.health.maryland.gov/Pages/providers.aspx</a>	Provider
If these amendments are approved will providers be expected to begin using CJIS or some type of background check system that has the rap back, <u>only</u> on new hire staff as of July 1, 2019 or will providers need to go back and conduct CJIS background checks on all of their incumbents as of July 1, 2019?	The DDA requires that persons who serve individuals with a developmental disability successfully pass a criminal background check. Similar to the current requirements, the criminal background check to be conducted must: 1. Be performed by Criminal Justice Information Services in the Maryland Department of Public Safety and Correctional Services; <b>OR</b> 2. Meet the following criteria: a. Be performed by a private agency as defined in § 19-1901 of the Health-General Article of the Maryland Annotated Code; b. Conduct a criminal background check of the entire history national records and each state’s records, including any state, possession, territory of the United States, the District of Columbia, and the Commonwealth of Puerto Rico; and c. Provide alerts to the person requesting the criminal background check to notify them of any changes in criminal history of the individual after hire. Reference: Appendix C on page 190 of the Community Pathways Waiver at <a href="https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20-%20Appendix%20C%20-%20Amendment%20-1%20Track%20Change%201-30-19.pdf">https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20-%20Appendix%20C%20-%20Amendment%20-1%20Track%20Change%201-30-19.pdf</a>	Provider <b>New</b>
How will the 5 years period be tracked? If an applicant submits false information for their background check, and the provider decides not to hire them, how will other agencies know that this person shouldn’t be applying for positions with people with DD? Will CJIS keep track of that, or will something be set up so that the info is centralized for Providers to see?	The DDA's Provider Relations will explore the development of an internal tracking system for individuals that submit false information for their background checks.	Provider <b>New</b>

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Question	DDA Response	Topic
<p>In some of the Residential homes we use contractors such as pest control, landscaping, electricians, etc. Our pest control company may send a different person each time they come to the house. Do we need those types of commercial contractors to complete background checks? Or is the amendment referring to temp agency direct support type contractors?</p>	<p>All contractors and volunteers of a community-based provider providing services under the Traditional Services delivery model who will have direct contact with at least one individual with a developmental disability must have a criminal background check.</p>	<p>Provider <b>New</b></p>
<p>I have an additional question regarding the HS Diploma/ GED requirement for staffing. I was curious why is it a requirement for Residential, Employment Discovery and Customization, and other Employment Services, but not for Day Habilitation or Respite?</p>	<p>This is a current requirement for Respite for which we are proposing to change. We did not include as a requirement under Day Habilitation.</p>	<p>Provider <b>New</b></p>
<p>Where can I find the list of the providers of the MD waiver programs?</p>	<p>A list of Providers can be found on the DDA website, under the Individuals" tab. About halfway down the page, there is a section called "Find a Provider." There are dedicated links to providers for each waiver in this section of the webpage. For your convenience, I have added the link to the Individual's webpage to this email:</p>	<p>Provider <b>New</b></p>
<p>Any updates on the Rate Study?</p>	<p>The Rate Setting Study is in the process of verifying and validating the source documentation used to develop the rates and to ensure consistent application of the assumptions for each service</p>	<p>Rate Study</p>
<p>Also, higher pay for care of the more involved individuals?</p>	<p>The rate study is considering the training and qualifications of direct support professionals for the new rates.</p>	<p>Rate Study</p>
<p>DDA hired JVGA to consult to establish a functioning rate structure and everyone agreed that the methodology is flawed. How long will it be before finding out if the 2nd consultation review works?</p>	<p>The DDA fully supports and is confident that the JVGA Brick Method™ is an appropriate methodology for the rate development in Maryland. The DDA fully vetted other states' developmental disabilities administrations that used JVGA and the Brick Method™ for their own rate studies. In addition, CMS recognizes and has approved the Brick Method™ for home and community-based waiver program rate methodologies. Using the Direct Support Professional (DSP) wage as the basis and tying other cost components to it, enables the entire system to benefit from future increases. It also can accommodate future programmatic and budgetary changes. Feedback from the service providers has not focused on the methodology but on ensuring that all costs are captured, appropriately categorized, and addressed; that the correct assumptions are applied to each service; and, ensuring that the resulting rates cover the cost of providing services.</p> <p>The DDA and the service providers are keenly aware of the importance of this endeavor and for that reason, the DDA, in consultation with the Technical Work Group, contracted with Optumas to verify and validate the rate development process.</p>	<p>Rate Study <b>New</b></p>

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<b>Question</b>	<b>DDA Response</b>	<b>Topic</b>
Have you included service providers' input in the rate studies?	Yes. The Rate Study consultants convened "The Technical Work Group" composed of provider and representatives from the provider association to help inform the process about technical aspects of the finance of the services.	Rate Study <b>New</b>
Who at DDA is really paying attention to the use of money and the errors not being caught?	<p>The DDA fully supports and is confident that the JVGA Brick Method™ is an appropriate methodology for the rate development in Maryland. The DDA fully vetted other states' developmental disabilities administrations that used JVGA and the Brick Method™ for their own rate studies. In addition, CMS recognizes and has approved the Brick Method™ for home and community-based waiver program rate methodologies. Using the Direct Support Professional (DSP) wage as the basis and tying other cost components to it, enables the entire system to benefit from future increases. It also can accommodate future programmatic and budgetary changes. Feedback from the service providers has not focused on the methodology but on ensuring that all costs are captured, appropriately categorized, and addressed; that the correct assumptions are applied to each service; and, ensuring that the resulting rates cover the cost of providing services.</p> <p>The DDA and the service providers are keenly aware of the importance of this endeavor and for that reason, the DDA, in consultation with the Technical Work Group, contracted with Optumas to verify and validate the rate development process.</p>	Rate Study <b>New</b>
Have you taken into consideration the cost of intensity for supports needed for the disabled? Each client has his/her own unique service needs. Helping someone who can speak for himself and does not present difficult behavior is way different than helping another person who may be aggressive and no-verbal. How do your rates account for the differing behavioral challenges that clients may present?	The rates are developed based on the service definition, staff qualifications, and level of support needs. For example, rate for an individual in Day Services supported in a "Small Group" will be different from someone in Day Services receiving 1:1 staff supports.	Rate Study <b>New</b>

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Question	DDA Response	Topic
<p>What has been the cost to taxpayers for the multiple consultants that DDA has had to use for trying to establish a functioning rate structure. JVGA was hired by DDA and there is almost universal agreement that their methodology was seriously flawed. How much did the work of JVGA cost? DDA has now had to hire a 2<sup>nd</sup> consultant, Optimus. How much is this costing?</p>	<p>The DDA fully supports and is confident that the JVGA Brick Method™ is an appropriate methodology for the rate development in Maryland. The DDA fully vetted other states' developmental disabilities administrations that used JVGA and the Brick Method™ for their own rate studies. In addition, CMS recognizes and has approved the Brick Method™ for home and community-based waiver program rate methodologies. Using the Direct Support Professional (DSP) wage as the basis and tying other cost components to it, enables the entire system to benefit from future increases. It also can accommodate future programmatic and budgetary changes. Feedback from the service providers has not focused on the methodology but on ensuring that all costs are captured, appropriately categorized, and addressed; that the correct assumptions are applied to each service; and, ensuring that the resulting rates cover the cost of providing services.</p> <p>The DDA and the service providers are keenly aware of the importance of this endeavor and for that reason, the DDA, in consultation with the Technical Work Group, contracted with Optumas to verify and validate the rate development process.</p> <p>The base period of the contract with JVGA was \$435,617. Their proposal had the highest technical rating and their financial proposal was the lowest.  The contract between DDA and Optumas is \$100,000.</p>	<p style="text-align: center;">Rate Study New</p>
<p>How will the DDA rate structure address the fact that provision of supports to a given individual have widely different costs depending upon the intensity of the supports needed. 1 hour of support to an individual who is verbal and without challenging behaviors is totally different than 1 hour of support to a non verbal, highly aggressive individual with complex behavioral needs. How is this accounted for in the planned rate structure being proposed by DDA.</p>	<p>The rates are developed based on the service definition, staff qualifications, and level of support needs. For example, rate for an individual in Day Services supported in a "Small Group" will be different from someone in Day Services receiving 1:1 staff supports.</p>	<p style="text-align: center;">Rates New</p>
<p>There is much confusion regarding the new rate system and structure. DDA and consultants had originally recognized that provision of services to individuals with different levels of needs required different levels of supports. How is this being addressed with the planned rates that will be forthcoming?</p>	<p>The rates are developed based on the service definition, staff qualifications, and level of support needs. For example, rate for an individual in Day Services supported in a "Small Group" will be different from someone in Day Services receiving 1:1 staff supports.</p>	<p style="text-align: center;">Rates New</p>
<p>I heard that parents will no longer be able to be paid as an employee for self-directed services. Is this true?</p>	<p>For designated services, a relative of the participant (who is not a spouse or legally responsible person) of an individual recipient participating in Self-Directed Services may be paid to provide this service in accordance with the applicable requirements set forth in Section C-2.</p>	<p style="text-align: center;">Relative</p>

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Question	DDA Response	Topic
In self directions can a family member provide respite and another service as long as they don't work over 40 hours a week? If so, will you lower that age requirements for the other services?	For designated services, a relative of the participant (who is not a spouse or legally responsible person) of an individual recipient participating in Self-Directed Services may be paid to provide this service in accordance with the applicable requirements set forth in Section C-2. We are not proposing to lower the age requirement for other services at this time.	Relative
What is the standard daily rate/range for respite at a DDA certified	The current daily respite rate is \$333.41.	Respite
For respite, can the 360 hours used for special needs camp? Or does camp have to be paid from the \$7248 budget?	No. The 360 hours can be used for hourly and daily respite services. Up to \$7,248 can be used for camp.	Respite
How will people with more intense needs and a need for awake overnight support access respite from providers given the cost. Are there daily levels of funding that are different for people with less needs who access respite versus people who require more staff support?	People with various level of support needs receive respite in licensed sites. There is only one daily rate.	Respite
How would removing the GED/HS requirement improve care and services? Lowering education requirements could get out of hand and put clients at risk. Please rethink	Some participants and families have used and received high quality supports for years from relatives, friends, and other community members that do not have a GED or High School diploma. To support families we want to offer this option. Individuals and families that want to apply these standards can request when seeking services.	Respite
RE: support help non GED. Please require that these people require background checks, police and drug checks, etc.	Individuals providing respite services must pass a criminal background investigation and any other required background checks and credentials verifications as provided in Appendix C-2- and also meet other standards as noted in the waiver such as driver's license if operating a vehicle, etc.	Respite
respite services require all dda trainings, proof of insurance etc ( in other words will this changed?	No. The DDA issued a memo on November 27, 2018 titled Minimum requirements of relatives, neighbors, or friends providing respite services to clarify training requirements designated by the DDA for respite services. The respite service must meet the basic qualification as noted on the following pages as detailed in the approved 2018 DDA Waivers (Reference: Community Pathways Waiver Appendix C pages 102-107). The memo can be viewed at file:///E:/DDA%20Guides%20-%20vs%20Authorization%20CCS%20more/Respite/DDA%20Memo%20Respite%20Minimum%20Requirements%20of%20relatives_%20et%20al.%2011-27-18.pdf	Respite
Can you speak to the hourly rate for Respite, now that it is not based on 8 hrs vs. a full day?	We are proposing to expand the option to use hourly respite up to 24 hours for services provided in and out of the person's home with the exception of services provided in a DDA approved licensed site.	Respite

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Question	DDA Response	Topic
Can you speak more about the changes to Respite?	A daily rate will be used for licensed sites. A hourly rate, up to 24 hours, will be used to support in/out of home services with the exception of a licensed site. We propose to increase the service limit from \$7,248 to now include a daily/hourly limit up to 360 hours/year plus up to \$7,248 toward camps. We also propose to make adjustment to staff qualifications (i.e. removing the GED/HS Diplomas requirements and decreasing age from 18 year to 16).	Respite
How is \$7326 an increase in Respite budget? Isn't that what the budget is now?	The current funding amount for respite is up to \$7248. We are proposing to increase the service limit from \$7,248 to now include a daily/hourly limit up to 360 hours/year plus up to \$7,248 toward camps.	Respite
Were there additional requirements send out to be a respite provider. Who pays for all of the required respite training?	The DDA issued a memo on November 27, 2018 titled Minimum requirements of relatives, neighbors, or friends providing respite services to clarify training requirements designated by the DDA for respite services. The respite service must meet the basic qualification as noted on the following pages as detailed in the approved 2018 DDA Waivers (Reference: Community Pathways Waiver Appendix C pages 102-107). The memo can be viewed at file:///E:/DDA%20Guides%20-%20vs%20Authorization%20CCS%20more/Respite/DDA%20Memo%20Respite%20Minimum%20Requirements%20of%20relatives_%20et%20al.%2011-27-18.pdf. The provider is responsible for paying for the training.	Respite
Is it possible for the family receiving Respite to have the same option to waive the background check requirement with a waiver, as proposed for Self-Directed Services?	People self-directing services do not have the option to wave the criminal background check requirement.	Respite <b>New</b>
Is this interpretation correct?: 1) Respite would go back to being billed at a daily rate; 2) In-home Respite would be available in hourly and daily rates; 3) Hourly and daily respite remains capped at \$7248 which converts to approximately 21 days of respite or 360 hours of in-home respite (if awake overnight is needed for in-home respite that would equate to 24 hours which equates to 15 full days of awake overnight); 4) The dollar amount cap specifically for camp funding will be \$7248 (this is in addition to respite service caps); 5) Adjustments to staff qualifications (i.e. removing the GED/HS Diplomas requirements and decreasing age from 18 year to 16)	In terms of respite, we are proposing the following: A daily rate will be used for licensed sites Hourly rate, up to 24 hours, for in/out of home services Increase service limit from \$7,248 to now include a daily/hourly limit up to 360 hours/year plus up to \$7,248 toward camps Adjustment to staff qualifications (i.e. removing the GED/HS Diplomas requirements and decreasing age from 18 year to 16) In terms of daily/hourly respite equates to up to 15 days annually not 21 days as noted in their information.  Additional information related to the amendment to include recent webinars, townhall meeting, and associated documents can be reviewed on the dedecited Amendnet #1 2019 website at: <a href="https://dda.health.maryland.gov/Pages/DDA_Waivers-Amendment1_2019.aspx">https://dda.health.maryland.gov/Pages/DDA_Waivers-Amendment1_2019.aspx</a>	Respite <b>New</b>



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Question	DDA Response	Topic
<p>You mention an increase in daily limit up to 360 hours but you don't say if 360 hours for a day is 24 hours and thus 15 days. Seems like a cut to licensed respite with more dollars going toward camp. True?</p>	<p>Daily/hourly respite does equate to up to 15 days annually. It is important to keep in mind that respite is short-term day care. Participants seeking habilitation supports as an alternative to the basic day care break from the daily routine can seek additional Meaningful Day and Personal Support services. The DDA previously shared information about respite in a Transformation Newsletter that can be viewed at this site:  <a href="https://dda.health.maryland.gov/Pages/Newsroom.aspx">https://dda.health.maryland.gov/Pages/Newsroom.aspx</a>.</p>	<p align="center">Respite <b>New</b></p>
<p>Please provide 3 examples of how a family can use the licensed site respite and/or camp services to the max. This statement is confusing and the webinar verbal is not any clearer. Thanks. WEBINAR VERBAL: We are also increasing our service limit which currently is set at \$7,248 annually to now include daily/hourly limit up to 360 hours per year plus up to the \$7,248 towards camps. This is an alignment with other waiver programs that are offering a similar amount of hours for services in the</p>	<p>1) A person can request annually up to 15 days of licensed respite and up to \$7,248 toward camps.                  2) A person can request annually up to 15 days of licensed respite.                  3) A person can request annually up to \$7,248 toward camps.</p>	<p align="center">Respite <b>New</b></p>
<p>Why does the proposed waiver amendment 'increase' allow more dollars for camp but not give more dollars for respite away overnight support which has an equal or greater need for older family caregivers? Is a disabled person eligible for both respite dollars up to \$7248 AND camp dollars up to \$7248??</p>	<p>A person can request annually up to 360 hours ( which equates to 15 days) of licensed respite and up to \$7,248 toward camps. People and families also utilized overnight and week long camps as a means of respite. Participants seeking habilitation supports as an alternative to the basic day care break from the daily routine can seek additional Meaningful Day and Personal Support services.</p>	<p align="center">Respite <b>New</b></p>
<p>It has been suggested that away-overnight-respite could be replaced with "Participants seeking habilitation supports as an alternative to the basic day care break from the daily routine can seek additional Meaningful Day and Personal Support services". What is the alternative to these suggested alternate services when seeking these services for about three years now, the response is that there is not enough staff to provide fill service requests and thus senior families such as mine are left with no support help replacements?</p>	<p>The DDA Regional Office can provide assistance with exploring and identifying new providers, services, and programs that may be able to support your needs. Contact information for the DDA Regional Offices can be viewed at:  <a href="https://dda.health.maryland.gov/Pages/Regional%20Offices.aspx">https://dda.health.maryland.gov/Pages/Regional%20Offices.aspx</a>.</p>	<p align="center">Respite <b>New</b></p>
<p>Can you please tell me which document addresses "respite" transformation, particularly away-overnight respite?</p>	<p>To clarify there is not document specific to "respite" transformation. The respite waiver services and proposed amendment can be viewed in the Community Pathways Appendix C page 133 - 144 at <a href="https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20-%20Appendix%20C%20-%20Amendment%20-1%20Track%20Change%201-30-19.pdf">https://dda.health.maryland.gov/Documents/Community%20Pathways%20Waiver%20-%20Appendix%20C%20-%20Amendment%20-1%20Track%20Change%201-30-19.pdf</a>.</p>	<p align="center">Respite <b>New</b></p>

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Question	DDA Response	Topic
Why is respite not considered overnight care?	Respite includes various options including overnight care. The waiver programs note respite can be provided in: 1. The participant's own home; 2. The home of a respite care provider; 3. A licensed residential site; 4. State certified overnight or youth camps; and 5. Other settings and camps as approved by DDA.	Respite New
For Shared Living, there is no mention that the couple or family providing the service need to be CMTs. Are changes being made to the requirements for the couple or family?	No. They will need to complete necessary pre/in-service training based on the Person-Centered Plan.	Shared Living
Comment: Consider making Shared Living DDA Certified and not licensed the nursing requirement Case Management only and not delegation.	Shared living is currently provided by a DDA-certified provider. We will take your input into consideration.	Shared Living
Can you explain respite funds as it pertains to shared living	Shared living includes compensation for additional staff assistance for relief or respite.	Shared Living
What is the budget cap for transportation for Shared Living and what does it cover?	Transportation is included in the cost of Shared Living and may not be billed as a separate service, unless the participant wants to access their community independently.	Shared Living
The service description for Shared Living mentions nursing delegation, but the section on requirements for the caregiver does not mention the standard MBON med tech language included in other services. Can you clarify whether the person providing Shared Living services is required to be a CMT if the person they are supporting cannot self-administer	The host home/person providing the direct services does not need to complete the MBON training. They will need to complete necessary pre/in-service training based on the Person-Centered Plan.	Shared Living Update
If a Shared Living provider administers medications, are they required to be CMT?	No.	Shared Living Update
What is specific training received by those administering SIS	Everyone who serves as a SIS® interviewer must be trained and then pass a reliability and qualification review before they are allowed to conduct interviews on their own. This is referred to as the Interviewer Reliability and Qualification Review (IRQR) and is administered on an annual basis by either an American Association on Intellectual and Developmental Disabilities (AAIDD) SIS® Trainer or an AAIDD-recognized SIS® Trainer.	SIS
P 58 talks about 'DDA CONTRACTS WITH INDEPENDENT COMMUNITY ORGANIZATIONS TO CONDUCT SIS' who is contracted agents	The contractor is Telligent	SIS
Will my husband and I, and our son's provider be able to review the SIS before it is submitted?	No. It is submitted via a secured web portal.	SIS New
Are Service Providers and Parents/Legal Guardians and the individuals able to see, and review the SIS before it is submitted?	No. It is submitted via a secured web portal.	SIS New

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Question	DDA Response	Topic
I'm a family relative. Under Community Pathways, define "Broker" svcs or give me an example.	Support Broker Services are employer related information and advice for a participant in support of selfdirection to make informed decisions related to day-to-day management of staff providing services within the available budget. You can find additional information in the CPW appendix C page 152 of 207.	Support Broker
Please explain what it means to move the SB from admin to waiver services?	It means that Support Broker will be a waiver service and not paid under an administrative rate or function.	Support Broker
When will the support broker list be updated	We are working on updating the list by the end of the month. We are moving to a better platform so that it's always current.	Support Broker
Please provide what the SB start up cap will be and what services are expected to be provided at start up	Service would include an initial orientation on the roles, responsibilities, and requirements as the common law employer up to 15 hours can be authorized.	Support Broker
Is there a 4 hour cap per person or is it a case by case for SB services?	The limit is per person unless otherwise authorized by the DDA due to extraordinary circumstances when there significant changes in the participant's health or medical situation.	Support Broker
Does each waiver participant required to have a support broker or is that an option?	Support broker services is an optional service that a participant has the choice to access. It is not a required service.	Support Broker
Will support brokers prepare budget modifications for submission to CCS? Or will the CCS do that?	The coordinator of community services will facilitate the development and submission of the budget modification.	Support Broker
Can a parent, who is staff, be/ act as an unpaid support broker?	No.	Support Broker
Please clarify why Support Broker has been added to Community Pathways.	Support broker services are currently available under the Community Pathways Waiver. The proposal is to change the service from an administrative claim to a waiver service claim.	Support Broker
Will Support Broker services still be deducted from participants funding?	Yes. The service would be included in the budget.	Support Broker
Can Support Brokers still be hired as employees?	An individual selected to provide support broker services is considered the person's employee for support broker services only. They can not act in any other capacity or be an employee for other waiver services for the person.	Support Broker
What happens if someone who is self-directing needs more than 4 hours a month of support brokerage?	Additional assistance, coaching, and mentoring may be authorized based on extraordinary circumstances when there significant changes in the participant's health or medical situation.	Support Broker
What is the proposed hourly limit per month for support broker services	Information, coaching, and mentoring up to 4 hours per month unless otherwise authorized by the DDA.	Support Broker
You mentioned proposing a monthly limitation for Support Broker hours. Have you determined what that will be yet?	Information, coaching, and mentoring up to 4 hours per month unless otherwise authorized by the DDA.	Support Broker
Is 4 hours the cap for sb services?	Yes.	Support Broker

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Question	DDA Response	Topic
So to get back to the support broker...a lot of families do not have the capacity to be employers and neither are the participants, and more hours are needed for support from Support Broker. Is it DDA's goal to cut out support broker?	No. Self-directions provides great flexible and options for people who choose this model. It also includes the employer and budget authority responsibilities and decisions that would be a conflict of interest for a Support Broker, Coordinator of Community Services, and other waiver paid service providers to perform.	Support Broker
Since support broker will be a waiver service, did the support broker optional taken off the waiver?	No. Support broker services is an optional service that a participant has the choice to access. It is not a required service.	Support Broker
I honestly dont understand why the scope and tasks that support brokers were doing is being totally changed. Why? If it was working ???	The scope of support broker services has been further clarified to prevent conflict of interest, duplication of services, third party employment risk, and misunderstanding based on input stakeholders including the Applied Self-Directions.	Support Broker
The Support Brokers can't act any other capacity for the person that they are providing support broker services to.	Correct.	Support Broker
As mentioned in Appendix C pages 154 through 159. It is notices that additional training would be required for the Support Broker to include behavior training, PORII policy and reporting training, and first aid and CPR can you tell me if DDA will be making these class available to support brokers to meet these requirements?	<p>Support Brokers must be certified by the DDA to demonstrate core competency related to self-determination, consumer directed services and service systems (generic and government-sponsored) for individuals with disabilities and effective staff management strategies. Support Broker training is provided by the DDA and noted on the DDA Training calendar at <a href="http://events.r20.constantcontact.com/calendar/monthview?eso=001qyf_MFnJwY_n7IYnREKVkw%3D%3D&amp;llr=pce56arab">http://events.r20.constantcontact.com/calendar/monthview?eso=001qyf_MFnJwY_n7IYnREKVkw%3D%3D&amp;llr=pce56arab</a>. The DDA also conducts regular training on PORII that is also noted on the training celandar.</p> <p>Support Brokers, similar to other direct support professionals, need to complete necessary pre/in-service training based on person-specific information (including preferences, positive behavior supports, when needed, and disability-specific information) as noted in the PersonCentered Plan. This is information specific to the person and not a training conducted by the DDA.</p>	Support Broker <b>New</b>
Since there is a requirement to transition all client information submitting, tracking, status reporting and updating the client status and documentation into the LTSS system. As part of the selected team, by the client, will the Support Broker have access (even if read only) to the LTSS for his/her clients to stay abreast of the changes and updated information as it applies to the client. Currently now some of the CCS do not share this information and have falsely informed clients that information has been submitted to DDA when in fact it has not. (this is also a system check point since the Support Brokers advocate for their individuals)	No Support Brokers will not have LTSS view access. Coordinator of Community Services facilitate provider signature and acceptance of services in the PCP before it is submitted to the regional office for review. Concerns related to the delivery of services should be shared with the DDA Regional Director.	Support Broker <b>New</b>

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Question	DDA Response	Topic
We are going to switch to Self Direction for our loved one's services. We are concerned with the reduction in SB hours both for initial set up and monthly hours. The lady mentioned something about having a counselling service involved also. Does it make sense to bring in another service if you are hoping to not duplicate services?	Due to procure rules, additional information is not available at this time.	Support Broker <b>New</b>
Would DDA consider providing more hours if needed for set up and monthly hours especially when 3-4 staff are needed to cover a loved one's services?	Support Broker Services are employer related information and advice for a participant in support of selfdirection to make informed decisions related to day-to-day management of staff providing services within the available budget. Additional assistance, coaching, and mentoring may be authorized based on extraordinary circumstances when there significant changes in the participant's health or medical situation.	Support Broker <b>New</b>
Can a participant receiving Supported Living services live with a relative?	No. Supported Living services are provided in the participant's own house or apartment.	Supported Living
Why isn't there transportation noted for CPW in Appendix C?	Transportation is included on page 180.	Transportation
Transportation - As providers, we are in buisness to provide services, not a transportation company. Has DDA ever thought about contracting transportation out to a large transportation company to provide transportation to day programs to take the burden off the day providers?	No. Transportation is a component of some services such as Meaningful Day and Residential Services. Some DDA providers currently contract out or partner with other providers agencies to support transportation.	Transportation
What are the exact changes to transportation?	Transportation services can be authorized to support people employed receiving the new follow along employment services. For the Family Supports Waiver and the Community Supports Waiver service qualifications, conflicts, and limit information was added to align with the Community Pathways Waiver.	Transportation
Will the amendment allow for increased PSS transporation above the 1400/yr cap?	To clarify transportation, as the stand alone support service, limit will be aligned with the Community Pathways Waiver. The limit was changed from \$1,400 annually to up to \$7,500 based on assessed need.	Transportation