



Developmental Disabilities Administration (DDA) Updates

Bernard Simons, DDA Deputy Secretary

October 2, 2020



Deputy Secretary's Agenda



- Opening Remarks
- Deputy Secretary Update
- COVID-19 Regional Update
- National Disability Employment Awareness Month Advocacy Support
- Person-Centered Plan Development and Authorization Guidance
- Questions

Deputy Secretary's Opening Remarks

- The DDA's highest priority is the health, safety, and wellbeing of people with intellectual and developmental disabilities, their families, staff, and providers
- The DDA is committed to transparency with all of our stakeholders to ensure we are all working with the same information to support our shared missions
- Thank you for your continued support in joining me during these webcast so that we can stay in-touch and be able to provide you with the most current information

Deputy Secretary's Opening Remarks

- You should have received [Deputy Secretary Bernard Simons Memorandum 9.29.20](#) on our implementation of the Electronic Visit Verification for Personal Support going live for providers only operating in Easter Shore and Western Regions
- As of today, we are please to report that Providers and Coordinator of Community Services are working very close with their Regional staff. We are conducting check-in meeting to ensure a smooth transition

Deputy Secretary's Opening Remarks

- The DDA in partnership with the Department of Disabilities are completing the fourth of four reports tracking the phase out of subminimum wage in Maryland. The Individuals with Disabilities Minimum Wage and Community Integration-Ken Capone Equal Employment Act Annual report will reflect that as of October 1st there will be no Maryland providers who pay their employees subminimum wage under the 14c certificate

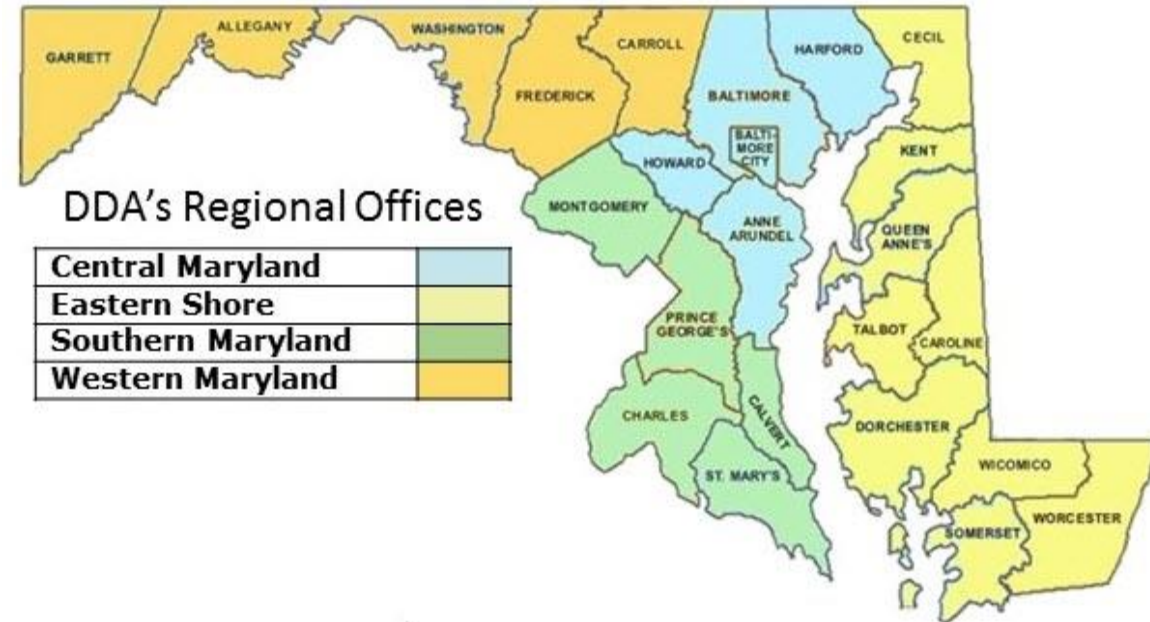
Deputy Secretary's Opening Remarks

Amendment #3

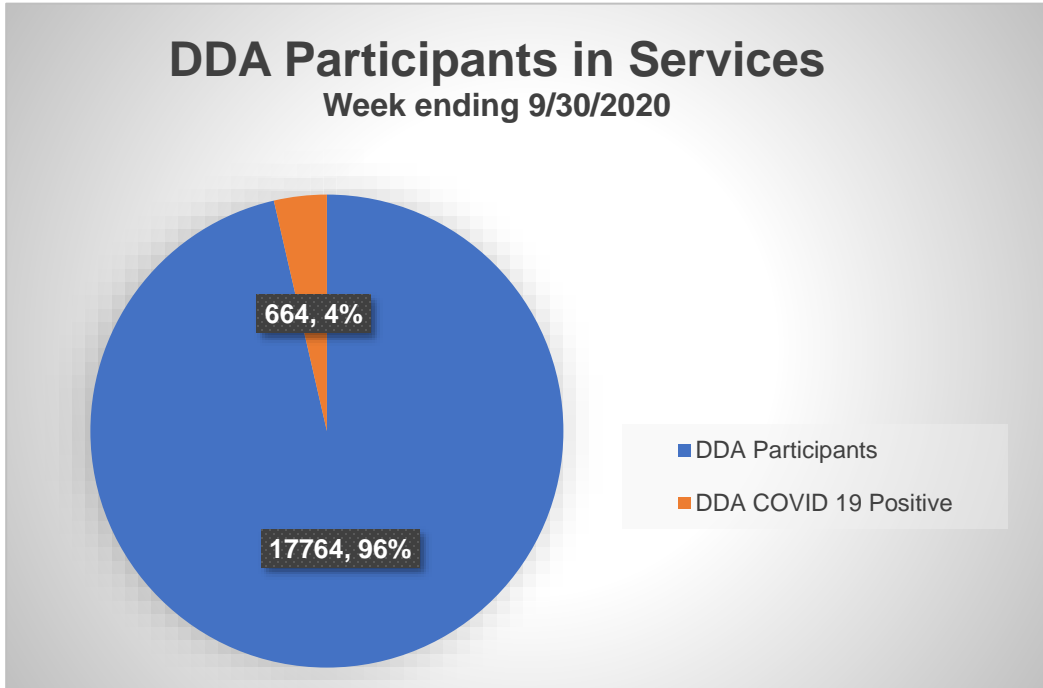
- Public comment period ended on September 30, 2020
- The DDA appreciates your feedback and all recommendations will be taken into consideration
- The DDA is reviewing all public comments during the month of October and will post the summary input recommendations and the DDA's responses on the DDA website the first week in November

COVID-19 Regional Updates

- **SMRO**- Onesta Duke
onesta.duke@maryland.gov
- **ESRO**- Kim Gscheidle
kimberly.gscheidle@maryland.gov
- **CMRO**- Nicholas Burton
nicholas.burton@maryland.gov
- **WMRO**- Cathy Marshall
cathy.marshall@maryland.gov

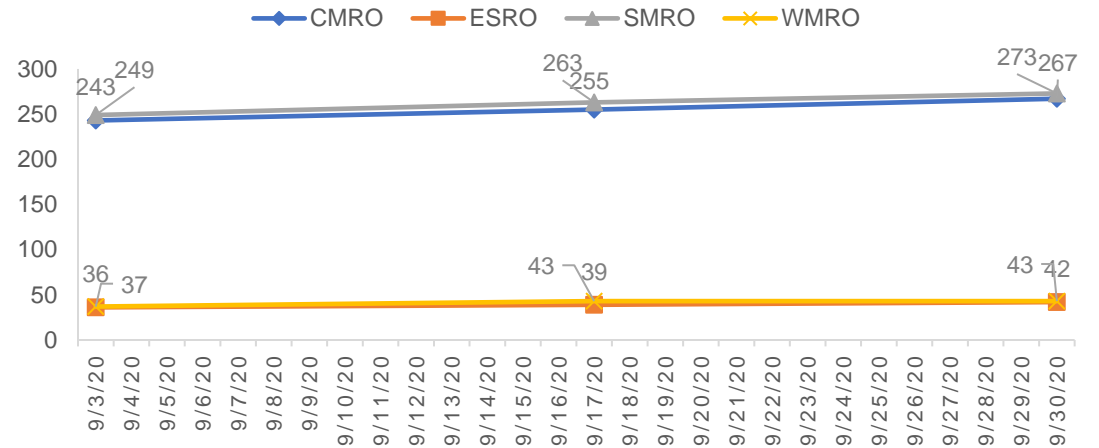


DDA Tracking



There are 17,764 people supported in services by the DDA of which 4% (664) have tested positive for COVID-19.

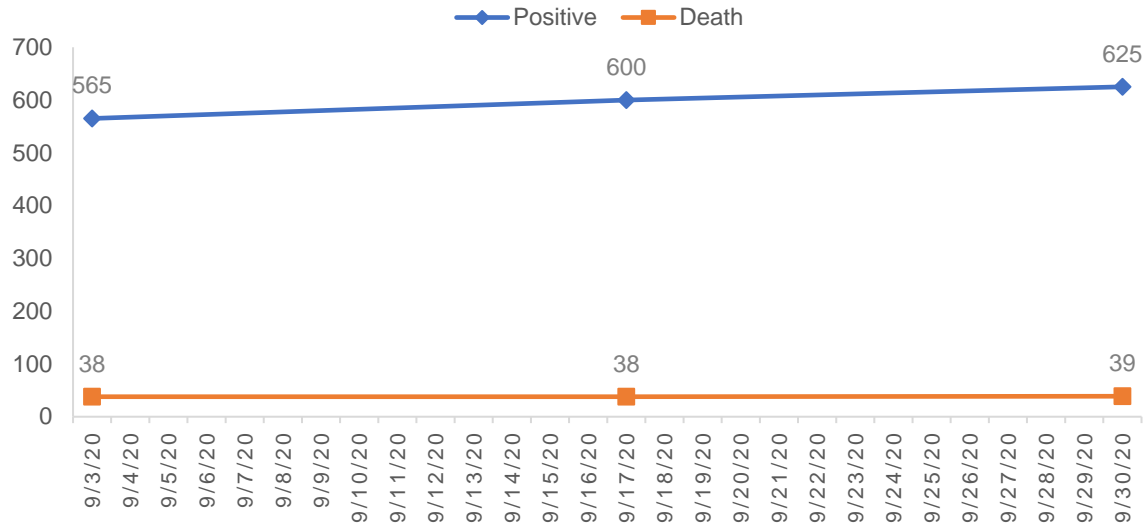
POSITIVE PARTICIPANTS BY REGION WEEK ENDING 9/30/2020



CMRO	267	Positive; Increase of	12
ESRO	42	Positive; Increase of	3
SMRO	273	Positive; Increase of	10
WMRO	43	Positive; Increase of	0

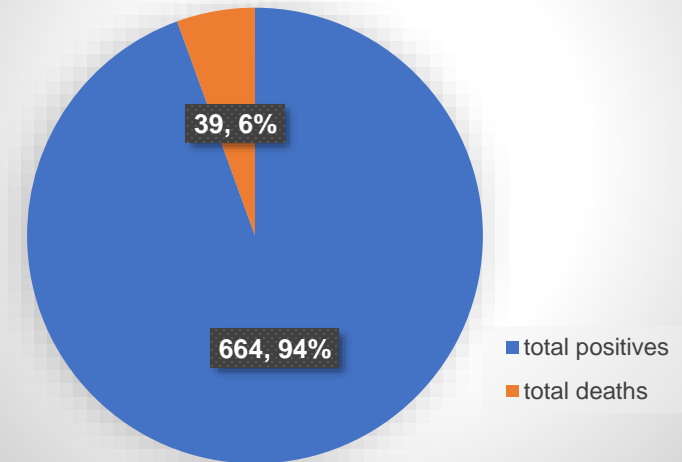
DDA Tracking

POSITIVE PARTICIPANTS STATEWIDE
WEEK ENDING 09/30/2020



There have been 625 participants reported as having tested positive for COVID-19 of which there have been 39 deaths.

DDA COVID-19
Positives and Deaths
Week ending 9/30/2020



The 39 deaths represents approximately 6% of all (644) participants that tested positive.

Staci Jones, DDA Employment Services

Employment Data Initiatives

October: National Disability Employment Awareness Month (NDEAM)

- DDA hosting NDEAM webinar
- Friday, October 9 10am-12noon
- [Registration on DDA Training Calendar](#)
- Agenda:
 - Governor's proclamation
 - Celebrating Essential Workers
 - Technology and Remotes Supports
 - Celebrating the Phase-out of Subminimum Wage in Maryland
 - Innovation and Looking to the Future



Stories to share? Contact Staci.Jones@Maryland.gov

October: National Disability Employment Awareness Month (NDEAM)

- 2020 NDEAM Theme: *"Increasing Access and Opportunity"*
- DDA will be posting NDEAM content on Facebook
- Sharing and highlighting success stories
- #NDEAM #NDEAM75 #EmploymentFirst



Stories to share? Contact Staci.Jones@Maryland.gov

Regional Office Advocacy Specialists

Advocacy Support Unit

Advocacy Support Unit

- **Each DDA Regional office has an Advocacy Specialists that:**
 - Build relationships
 - Support other people with disabilities to learn and understand DDA
 - Conduct trainings
 - Facilitate self-advocacy groups
 - Provide general support to a person's support team

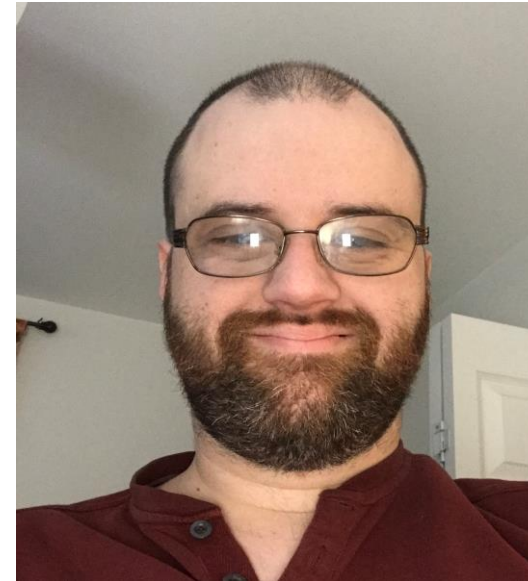


Eastern Shore Regional Office-ESRO

Cody Drinkwater- Eastern Shore Regional Advocacy Specialist
Cody.Drinkwater@Maryland.gov

Areas of Expertise:

- Internet safety
- Stigma on people with disabilities



Western Maryland Regional Office- WMRO

Jessica Stine- Western Maryland Regional Advocacy Specialist

Jessica.Stine@Maryland.gov

Areas of Expertise:

- Accessibility and Adaptive Technology
- Your rights in DDA services
- Blindness
- Resources
- Information overview on DDA Waivers



Southern Maryland Regional Office-SMRO

Nicole LeBlanc- Southern Maryland Regional Advocacy Specialist
nicole.leblanc@Maryland.gov

Areas of Expertise:

- Transitioning Youth
- Employment
- ABLE Act
- How work affects Benefits



Central Maryland Regional Office-CMRO

Cheryl Gottlieb- Central Maryland Regional Advocacy Specialist
Cheryl.Gottlieb@Maryland.gov

Areas of Expertise:

- Mental health
- Housing



Regional Small Group Discussions

Advocacy Specialists will be hosting:

- Virtual sessions
- Small group discussions (maximum 20 people per session)
- Various time slots to meet needs of various schedules

Topic:

- *Living in a Post Pandemic World:
A Peer-to-Peer Discussion About Dealing with the Impact of COVID 19*

Regional Small Group Discussions

- Session times and registration links will be sent out in the coming weeks
- Conversations are confidential
- If there is demand, more sessions may be added
- Each quarter, discussion themes will be added

Regional Small Group Discussions

What can you do?

- Talk to people in services about this opportunity
- Provide support to people to get registered
- Provide support to people to participate, if needed

Note:

- These small group discussions are intended for people in DDA services only
- These discussions are not intended for providers or family members, unless providing direct support to the person to participate

Contact Information

DDA Region	Counties Served	Advocacy Specialist
Western Maryland	Allegany, Carroll, Frederick, Garrett, Washington	Jessica Stine 240-313-4225 jessica.stine@maryland.gov
Southern Maryland	Montgomery, Prince George's, Charles, Calvert, St. Mary's	Nicole LeBlanc 301-362-5141 nicole.leblanc@maryland.gov
Eastern Shore	Cecil, Kent, Queen Anne's Talbot, Caroline, Dorchester, Wicomico, Somerset, Worcester	Cody Drinkwater 410-572-5949 cody.drinkwater@maryland.gov
Central Maryland	Harford, Baltimore, Howard, Anne Arundel, Baltimore City	Cheryl Gottlieb 410-234-8210 cheryl.gottlieb@maryland.gov

Nicholas Burton, CMRO Regional Director

Rhonda Workman, Director of Federal Programs

Person-Centered Plan Development and Authorization

Person-Centered Plan Development and Authorization

- The DDA has been listening to stakeholders regarding the Person-Centered Plan (PCP) processes and have made some enhancements
- We have recently been sharing information on processes, procedures, and tools to create a robust plan to meet the person's defined Good Life

Person-Centered Plan Development and Authorization

- Utilizing the principles and tools of Charting the LifeCourse (CtLC), Details Service Authorization Tool (DSAT), and the Cost Detail Tool to support communication, service request, and authorization for payments are essential as we are operating in both the PCIS2 and LTSS *Maryland systems*



Detailed Service
Authorization Tool
(DSAT)

Cost Detail Tool

Person-Centered Plan Development and Authorization

- On October 1st, we also shared communication regarding the discontinuation of the Modified Service Funding Plan (MSFP) processes
- Effective **October 15th, 2020**, any updates or changes based on a person's assessed needs to their Person-Centered Plan (PCP) will be facilitated by the person's Coordinator of Community Services (CCS) via a **PCP annual update** and as needed **revision** processes in the *LTSSMaryland* system

Person-Centered Plan Development and Authorization

- By transitioning from the legacy MSFP process to the *PCP Annual* update and *revisions* processes, we are successfully moving forward in our goal to create a person driven system. There are additional benefits to this transition as well:
 - Greater team collaboration, planning, and flexibility for the plan year to decrease the need for Revised PCPs throughout the year
 - Increased efficiencies in submitting, reviewing, and approving changes to a PCP
 - Streamlines our PCP process to ensure the PCP is a living document reflecting the person as a whole throughout the year

Person-Centered Plan Development and Authorization

- The DDA has created the Person-Centered Plan Development and Authorization standard operational procedures to support stakeholders



- A comprehensive review of the pre-planning, development, approval, and authorization processes for all Initial, Annual, and Revised PCP
- Applicable documents and tools (e.g. CtLC, DSAT, Cost Detail Tool, etc.) to help facilitate successful, robust, and timely PCP planning and implementation

Reference: [Person-Centered Planning](#)

Person-Centered Plan Development and Authorization



Person-Centered Plan Development and Authorization

Issued Date: October 1, 2020

Effective Date: October 15, 2020

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AUDIENCE

- Individuals and families applying for or current participants of DDA-funded services
- Coordinators of Community Services
- DDA providers
- Developmental Disabilities Administration (DDA) Regional Office (RO) Program and Fiscal Staff

PURPOSE

This guidance outlines the Developmental Disabilities Administration (DDA) Person-Centered Plan (PCP) development and funding authorization processes. Legacy processes have been updated to:

- Streamline and ensure the PCP is a living document reflecting the participant as a whole throughout the [year](#).
- Support team collaboration, planning, and flexibility for the plan [year](#).
- Decrease the need for Revised PCPs throughout the [year](#).
- Discontinue and eliminate the use of Service Funding Plans and Modified Service Funding Plan (MSFP) processes and [forms](#).
- Increase efficiencies in submitting, reviewing, and approving a [PCP](#).

We are now going to provide an overview of the actual Person-Centered Plan Development and Authorization guidance



Questions

